

## Finance and Performance Committee

There will be a meeting of the **Finance and Performance Committee** of **Orkney NHS Board** in the **Saltire Room, Balfour Hospital, Kirkwall** on **Thursday, 31 January 2019** at **9:30 am**

Davie Campbell  
Chair

### B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 29 November 2018	Chair		To <u>check for accuracy</u> , <u>approval</u> and <u>signature</u> by chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
<b>6</b>	<b>Performance Management 2018/19</b>			
6.1	Performance Report	Head of Trans-formational Change and Improvement	FPC1819-36	To <u>review</u> report and <u>seek assurance</u> on performance
<b>7</b>	<b><u>Financial Management and Control 2018/19</u></b>			

Item	Topic	Lead Person	Paper Number	Purpose
7.1	Financial Management Performance Report for period ended 31 December 2018	Head of Finance	FPC1819-37	To <u>review</u> report and <u>seek assurance</u> on performance
7.2	Integration Joint Board Revenue and Expenditure Monitoring Report	Chief Finance Officer, Integration Joint Board	FPC1819-38	To <u>review</u> report and <u>seek assurance</u> on performance
<b>8</b>	<b>Service Development and Review 2019/20</b>			
8.1	Operational Plan Delivery and Launch	Head of Trans-formational Change and Improvement	FPC1819-39	To provide an <u>update</u> in regard to national and local requirements
8.2	Service Level Agreement – Progress update	Head of Trans-formational Change and Improvement	FPC1819-40	To <u>note</u> the information provided and <u>seek</u> further progress reports
8.3	Travel Project	Head of Trans-formational Change and Improvement	FPC1819-41	To <u>note</u> the information provided and <u>approve</u> the proposal
<b>9</b>	<b>Performance Management 2019/20</b>			
9.1	Waiting Times Improvement Plan	Head of Trans-formational Change and Improvement	FPC1819-42	To <u>review</u> and <u>agree</u> way forward
<b>10</b>	<b><u>Financial Management, Control and Planning 2019/20</u></b>			
10.1	Financial Plan 2019/20 – 2023/24	Head of Finance	FPC1819-43 <i>To follow</i>	To <u>review</u> and <u>agree</u> way forward

Item	Topic	Lead Person	Paper Number	Purpose
<b>11</b>	<b>Governance</b>			
11.1	Updated Banking Arrangements	Head of Finance	FPC1819-44	To <u>approve</u> amendments to Banking Arrangements
11.2	Issues raised from Governance Committees / Cross Committee Assurance <ul style="list-style-type: none"> <li>Staff Governance Committee</li> </ul>	Chair		To <u>note</u> the report and <u>seek assurance</u> on performance
11.3	Agree key items to be brought to Board or other Governance Committees attention	Chair		To <u>agree</u> key messages to <u>escalate</u> to Board
<b>12</b>	<b>Any Other Competent Business</b>			
<b>13</b>	<b><u>Items for Information and Noting Only</u></b>			
13.1	*Schedule of Meetings <ul style="list-style-type: none"> <li>2018/19</li> <li>2019/20</li> </ul>			To <u>note</u> dates of future meetings
13.2	*Record of Attendance			To <u>note</u> attendance record
<b>14</b>	<b>Committee Evaluation</b>	Led by Chair		

\* items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Board Secretary

**Distribution:****Finance and Performance Committee:**

Davie Campbell, Chair  
James Stockan, Vice Chair  
Caroline Evans, Non Executive Director  
Meghan McEwen, Non Executive Director  
Gerry O'Brien, Chief Executive  
VACANT, Director of Finance – Lead Officer

**In attendance:**

Derek Lonsdale, Head of Finance  
Ian Kinniburgh, NHS Orkney Board  
Chairman  
Fiona MacKellar, Employee Director  
David McArthur, Director of Nursing,  
Midwifery and Allied Health  
Professions  
Pat Robinson, Chief Finance Officer,  
Integration Joint Board  
Marthinus Roos, Medical Director  
Louise Wilson, Director of Public  
Health

**For Agenda Items within remit:**

Christina Bichan, Head of  
Transformational Change and  
Improvement  
Malcolm Colquhoun, Head of Hospital  
and Support Services