

## Finance and Performance Committee

There will be a meeting of the **Finance and Performance Committee** of **Orkney NHS Board** in the **Saltire Room, Balfour Hospital, Kirkwall** on **Wednesday 22 May 2019** at **11:00 am**

Davie Campbell  
Chair

### B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 28 March 2019	Chair		To <u>check for accuracy, approval and signature by</u> chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
<b>6</b>	<b>Performance Management</b>			
6.1	Performance Management Report	Head of Transformational Change and Improvement	FPC1920-01	To <u>review</u> report and <u>seek assurance</u> on performance

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<b>7</b>	<b>Financial Management and Control</b>			
7.1	Financial Management Performance Report for period ended March 2019	Head of Finance	FPC1920-02	To <u>review</u> report and <u>seek assurance</u> on performance
7.2	Recruitment – Medical Staffing Update	Chief Executive	FPC1920-03	To <u>review</u> report and <u>seek assurance</u> on performance
7.3	Savings Plan – Off Island Travel / SLA	Head of Transformational Change and Improvement	FPC1920-04	To <u>review</u> report and <u>seek assurance</u> on performance
7.4	Unidentified Savings	Interim Director of Finance / All	FPC1920-05	To <u>review</u> report and <u>seek assurance</u> on performance
7.5	New Health and Care Facility	Interim Director of Finance	FPC1920-06	To <u>review</u> report and <u>seek assurance</u> on performance
<b>8</b>	<b>Governance</b>			
8.1	Chairs Report – NHS Orkney's Resilience Planning Group	Resilience Officer		To <u>review</u> the report and seek assurance on performance
8.1.1	Minute of Resilience Planning Group Meeting 27 February 2019			To note the minute
8.2	Finance and Performance Committee Annual Report	Chair	FPC1920-07	To <u>review</u> and <u>approve</u>
8.3	Issues raised from	Chair		<u>No issues</u> had been

Item	Topic	Lead Person	Paper Number	Purpose
	Governance Committees / Cross Committee Assurance			raised
8.4	Agree key items to be brought to Board or other Governance Committees attention	Chair		To <u>agree</u> key messages to <u>escalate</u> to Board
<b>9</b>	<b>Any Other Competent Business</b>			
<b>10</b>	<b><u>Items for Information and Noting Only</u></b>			
10.1	*Schedule of Meetings <ul style="list-style-type: none"> <li>• 2019/20</li> </ul>			To <u>note</u> dates of future meetings
10.2	*Record of Attendance			To <u>note</u> attendance record
<b>11</b>	<b>Committee Evaluation</b>	Led by Chair		

\* items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Board Secretary

#### **Distribution:**

##### **Finance and Performance Committee:**

Davie Campbell, Chair  
James Stockan, Vice Chair  
Caroline Evans, Non Executive Director  
Meghan McEwen, Non Executive Director  
Gerry O'Brien, Chief Executive  
Mark Doyle, Interim Director of Finance

##### **In attendance:**

Christina Bichan, Head of Transformational Change and Improvement  
Malcolm Colquhoun, Head of Hospital and Support Services  
Derek Lonsdale, Head of Finance  
Ian Kinniburgh, NHS Orkney Board Chairman

Fiona MacKellar, Employee Director  
Pat Robinson, Chief Finance Officer,  
Integration Joint Board  
Sally Shaw, Chief Officer