

## Finance and Performance Committee

There will be a meeting of the **Finance and Performance Committee** of **Orkney NHS Board** in the **Brodgar Room, The Balfour, Kirkwall** on **Thursday 25 July 2019** at **09:30 am**

Davie Campbell  
Chair

### B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 22 May 2019	Chair		To <u>check for accuracy, approval and signature</u> by chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
<b>6</b>	<b>Performance Management</b>			
6.1	Performance Management Report	Head of Transformational Change and Improvement	FPC1920-08	To <u>note</u> report

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6.2	The Patient Rights (Treatment Time Guarantee) (Scotland) Directions 2019	Head of Transformational Change and Improvement	FPC1920-09	To <u>note</u> circular and <u>discuss</u>
<b>7</b>	<b>Financial Management and Control</b>			
7.1	Financial Performance Management Report for period ended 30 <sup>th</sup> June 2019	Interim Director of Finance	FPC1920-10	To <u>review</u> report and <u>seek assurance</u> on performance
7.2	Recruitment – Medical Staffing Update	Head of Hospital and Support Services	Verbal	To <u>note</u> update
7.3	Savings Plan – Off Island Travel / SLA	Head of Transformational Change and Improvement	FPC1920-11	To <u>note</u> report
7.4	Capital Plan 2019/2020	Interim Director of Finance	FPC1920-12	To <u>note</u> report
7.5	Cost Reduction Framework	Interim Director of Finance	Verbal	To <u>note</u> update
7.6	State of NHS Scotland's Infrastructure (SAFR)	Head of Hospital and Support Services	FPC1920-13	To <u>approve</u> report
<b>8</b>	<b>Governance</b>			
8.1	Issues raised from Governance Committees / Cross Committee Assurance	Chair		<u>No issues</u> had been raised
8.2	Agree key items to	Chair		To <u>agree</u> key

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	be brought to Board or other Governance Committees attention			messages to <u>escalate</u> to Board
<b>9</b>	<b>Any Other Competent Business</b>			
<b>10</b>	<b><u>Items for Information and Noting Only</u></b>			
10.1	ISD Publication of AHP MSK Waiting Times – Pre Release Access	Chair	FPC1920-14	To <u>note</u> publication
10.2	Fraud and Irregularity Update 2018/19	Interim Director of Finance	FPC1920-15	To <u>note</u> update
10.3	*Schedule of Meetings <ul style="list-style-type: none"> <li>• 2019/20</li> </ul>			To <u>note</u> dates of future meetings
10.4	*Record of Attendance			To <u>note</u> attendance record
<b>11</b>	<b>Committee Evaluation</b>	Led by Chair		

\* items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Board Secretary

#### **Distribution:**

#### **Finance and Performance Committee:**

Davie Campbell, Chair  
James Stockan, Vice Chair  
Caroline Evans, Non Executive Director  
Meghan McEwen, Non Executive Director  
Gerry O'Brien, Chief Executive

#### **In attendance:**

Christina Bichan, Head of Transformational Change and Improvement  
Malcolm Colquhoun, Head of Hospital and Support Services

Mark Doyle, Interim Director of Finance

Derek Lonsdale, Head of Finance  
Ian Kinniburgh, NHS Orkney Board  
Chairman  
Fiona MacKellar, Employee Director  
Pat Robinson, Chief Finance Officer,  
Integration Joint Board  
Sally Shaw, Chief Officer