

## Finance and Performance Committee

There will be a meeting of the **Finance and Performance Committee** of **Orkney NHS Board** in the **Brodgar Room, The Balfour, Kirkwall** on **Thursday 17 October 2019** at **09:30 am**

Davie Campbell  
Chair

### B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 25 July 2019	Chair		To <u>check for accuracy, approval and signature</u> by chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
<b>6</b>	<b>Performance Management</b>			
6.1	Performance Management Report	Head of Transformational Change and Improvement	FPC1920-16	To <u>note</u> report

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6.2	Laboratories – Annual update on service including workload and testing	Laboratory Manager	FPC1920-17	To <u>note</u> report and <u>discuss</u>
<b>7</b>	<b>Financial Management and Control</b>			
7.1	Financial Performance Management Report for period ended 31 <sup>st</sup> August 2019	Head of Finance	FPC1920-18	To <u>note</u> the update
7.2	Integration Joint Board Expenditure and Revenue Report	Chief Finance Officer	FPC1920-19	To <u>review</u> report and <u>seek assurance</u> on performance
7.3	Savings Plan – SLA/Travel Project	Value and Sustainability Lead	FPC1920-20	To <u>note</u> report
7.4	Capital Plan 2019/2020 – Update	Interim Director of Finance	FPC1920-21	To <u>note</u> report
7.5	Cost Reduction Framework	Interim Director of Finance	FPC1920-22	To <u>note</u> update
7.6	Future Financial Planning	Interim Director of Finance	FPC1920-23	To <u>note</u> update
<b>8</b>	<b>Governance</b>			
8.1	eHealth and IT Update	Head of Corporate Services	FPC1920-24	To <u>note</u> update
8.2	Chairs Report – Resilience Planning Group and Minutes	Resilience Officer	FPC1920-25	To <u>note</u> update

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8.3	Balfour Hospital Contract Performance	Head of Hospital and Support Services	FPC1920-26	To <u>note</u> report and <u>discuss</u>
8.4	Issues raised from Governance Committees / Cross Committee Assurance	Chair		<u>No issues</u> had been raised
8.5	Agree key items to be brought to Board or other Governance Committees attention	Chair		To <u>agree</u> key messages to <u>escalate</u> to Board
<b>9</b>	<b>Any Other Competent Business</b>			
9.1	Patient Travel Policy	Value and Sustainability Lead	FPC1920-27	To <u>approve</u> report
<b>10</b>	<b><u>Items for Information and Noting Only</u></b>			
10.1	Hospital Records Quarterly Report August 2019	Head of Transformational Change and Improvement	FPC1920-28	To <u>note</u> the report
10.2	Capital Delegated Limits 2019-20	Interim Director of Finance	FPC1920-29	To <u>note</u> the circular
10.3	AOP 2020-21 SGHD Performance and Delivery Team update	Head of Transformational Change and Improvement	FPC1920-30	To <u>note</u> the report
10.4	Circular – DL (2019) 4 – Partnership Agreement Between NHS Scotland Counter	Interim Director of Finance	FPC1920-31	To <u>note</u> the circular

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	Fraud Services and NHS Boards and National Health Boards			
10.5	*Schedule of Meetings <ul style="list-style-type: none"> <li>• 2019/20</li> </ul>			To <u>note</u> dates of future meetings
10.6	*Record of Attendance			To <u>note</u> attendance record
11	<b>Committee Evaluation</b>	Led by Chair		

\* items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Corporate Services Manager

#### **Distribution:**

##### **Finance and Performance Committee:**

Davie Campbell, Chair  
James Stockan, Vice Chair  
Caroline Evans, Non Executive Director  
Meghan McEwen, Non Executive Director  
Gerry O'Brien, Chief Executive  
Mark Doyle, Interim Director of Finance

##### **In attendance:**

Christina Bichan, Head of Transformational Change and Improvement  
Malcolm Colquhoun, Head of Hospital and Support Services  
Derek Lonsdale, Head of Finance  
Ian Kinniburgh, NHS Orkney Board Chairman  
Fiona MacKellar, Employee Director  
Pat Robinson, Chief Finance Officer, Integration Joint Board  
Sally Shaw, Chief Officer