

## Finance and Performance Committee

There will be a meeting of the **Finance and Performance Committee** of **Orkney NHS Board** in the **Brodgar Room, The Balfour, Kirkwall** on **Thursday 30 January 2020** at **09:30 am**

Davie Campbell  
Chair

### B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 28 November 2019	Chair		To <u>check for accuracy, approval and signature</u> by chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
<b>6</b>	<b>Performance Management</b>			
6.1	Performance Management Report	Chief Quality Officer	FPC1920-43	To <u>note</u> report

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6.2	Annual Operational Plan Update	Interim Director of Finance and Chief Quality Officer	FPC1920-44	To <u>note</u> the report and timelines
<b>7</b>	<b>Financial Management and Control</b>			
7.1	Financial Management Performance Report for period ended 31 December 2019	Interim Director of Finance	FPC1920-45	To <u>review</u> report and <u>seek assurance</u> on performance
7.2	Integration Joint Board Expenditure and Revenue Report	Chief Finance Officer	FPC1920-46	To <u>note</u> the report and <u>seek assurance</u> on performance
<b>8</b>	<b>Governance</b>			
8.1	Update against Workforce Projections	Head of Corporate Services	Verbal	To <u>review</u> update and <u>seek assurance</u> on performance
8.2	Technology Enabled Care Programme update – January 2020	Head of Digital Transformation and IT	FPC1920-47	To <u>note</u> the update
8.3	Technology Enabled Care Programme Board (TECPB) Terms of Reference Refresh – December 2019	Head of Digital Transformation and IT	FPC1920-48	To <u>note</u> the report and <u>approve</u> the update
8.4	Chairs Report Resilience Group	Resilience Officer	FPC1920-49	To <u>note</u> the update
8.5	Response and Action Plan for NHS Orkney Self Assessment 2018	Resilience Officer	FPC1920-50	To <u>note</u> the response

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	Organisational Standards			
8.6	Medical Staffing Update	Head of Support Services, Logistics and Contracts Management	Verbal	To <u>note</u> the update
8.7	Regional Asset Management Plan	Head of Support Services, Logistics and Contracts Management	FPC1920-51	To <u>review</u> and <u>scrutinise</u> the plan and recommend Board approval
8.8	Issues raised from Governance Committees / Cross Committee Assurance	Chair		<u>No issues</u> had been raised
8.9	Agree key items to be brought to Board or other Governance Committees attention	Chair		To <u>agree</u> key messages to <u>escalate</u> to Board
<b>9</b>	<b>Any Other Competent Business</b>			
<b>10</b>	<b><u>Items for Information and Noting Only</u></b>			
10.1	*Schedule of Meetings <ul style="list-style-type: none"> <li>• 2019/20</li> <li>• 2020/21</li> </ul>			To <u>note</u> dates of future meetings
10.2	*Record of Attendance			To <u>note</u> attendance record
<b>11</b>	<b>Committee Evaluation</b>	Led by Chair		

\* items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Board Secretary

**Distribution:**

**Finance and Performance Committee:**

Davie Campbell, Chair  
James Stockan, Vice Chair  
Caroline Evans, Non Executive Director  
Meghan McEwen, Non Executive Director  
Gerry O'Brien, Chief Executive  
Mark Doyle, Interim Director of Finance

**In attendance:**

Christina Bichan, Chief Quality Officer  
Malcolm Colquhoun, Head of Support  
Services, Logistics and Contracts  
Management  
VACANT, Head of Finance  
David Drever, Interim NHS Orkney  
Board Chairman  
Fiona MacKellar, Employee Director  
Pat Robinson, Chief Finance Officer,  
Integration Joint Board  
Sally Shaw, Chief Officer