

Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **Wednesday 27 May 2020** at **10:00 am**

Davie Campbell
Chair

B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 6 May 2020	Chair		To <u>check for accuracy, approval and signature</u> by chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
6	Performance Management			
6.1	Performance Management Report	Chief Quality Officer	FPC2021-09	To <u>note</u> the update
6.2	New Balfour Hospital NPD Project Semi-	Head of Support Services, Logistics and	FPC2021-10	To <u>review</u> the report and <u>seek assurance</u> on

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	Annual Operations Review	Contracts		performance
7	Financial Management and Control			
7.1	COVID 19 – Local Mobilisation Plan Weekly Finance Return	Interim Director of Finance	FPC2021-11	To <u>note</u> the update
7.2	Annual Accounts / Audit Update	Interim Director of Finance	FPC2021-12	To <u>note</u> the update
8	Governance			
8.1	Issues raised from Governance Committees / Cross Committee Assurance	Chair		<u>No issues</u> had been raised
8.2	Agree key items to be brought to Board or other Governance Committees attention	Chair		To <u>agree</u> key messages to <u>escalate</u> to Board
9	Any Other Competent Business			
10	<u>Items for Information and Noting Only</u>			
10.1	Date of Next Meeting			To <u>note</u> date of future meeting
10.2	*Record of Attendance			To <u>note</u> attendance record
11	Committee Evaluation	Led by Chair		

* items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Board Secretary

Distribution:

Finance and Performance Committee:

Davie Campbell, Chair
James Stockan, Vice Chair
Caroline Evans, Non Executive Director
Meghan McEwen, NHS Orkney Board Chair
Gerry O'Brien, Chief Executive
Mark Doyle, Interim Director of Finance
Iain Stewart, Chief Executive Designate

In attendance:

Christina Bichan, Chief Quality Officer
Malcolm Colquhoun, Head of Support
Services, Logistics and Contracts
Management
Keren Somerville, Head of Finance
Fiona MacKellar, Employee Director
Sally Shaw, Chief Officer