

Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **Wednesday 6 May 2020** at **10:00 am**

Davie Campbell
Chair

B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 20 February 2020	Chair		To <u>check for accuracy, approval and signature</u> by chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
6	Performance Management			
6.1	Performance Management Report	Chief Quality Officer	FPC2021-01	To <u>note</u> report
7	Financial Management and Control			
7.1	COVID 19 – Local Mobilisation Plan	Interim Director of Finance	FPC2021-02	To <u>note</u> report

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	Weekly Finance Return			
7.2	Financial Performance Management Report	Interim Director of Finance	FPC2021-03	To <u>note</u> report
7.3	NHS Orkney Annual Accounts for year ended 31 March 2020	Interim Director of Finance	FPC2021-04	To <u>note</u> report
7.4	Annual Operational Financial Plan 2020/21 – 2022/23	Interim Director of Finance	FPC2021-05	To <u>note</u> report
7.5	NHS Orkney 2020-21 Budget Setting	Interim Director of Finance	FPC2021-06	To <u>note</u> report
7.6	Banking Arrangements	Interim Director of Finance	FPC1920-07	To <u>review</u> the changes and <u>approve</u> the update
8	Governance			
8.1	Finance and Performance Committee Annual Report	Chair	FPC2021-08	To <u>approve</u>
8.2	Issues raised from Governance Committees / Cross Committee Assurance	Chair		<u>No issues</u> had been raised
8.3	Agree key items to be brought to Board or other Governance Committees attention	Chair		To <u>agree</u> key messages to <u>escalate</u> to Board
9	Any Other Competent			

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Business				
10	<u>Items for Information and Noting Only</u>			
10.1	Date of Next Meeting			To <u>note</u> date of future meeting
10.2	*Record of Attendance			To <u>note</u> attendance record
11	Committee Evaluation	Led by Chair		

* items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Board Secretary

Distribution:

Finance and Performance Committee:

Davie Campbell, Chair
James Stockan, Vice Chair
Caroline Evans, Non Executive Director
Meghan McEwen, NHS Orkney Board Chair
Gerry O'Brien, Chief Executive
Mark Doyle, Interim Director of Finance
Iain Stewart, Chief Executive Designate

In attendance:

Christina Bichan, Chief Quality Officer
Malcolm Colquhoun, Head of Support Services, logistics and Contracts Management
Keren Somerville, Head of Finance
Fiona MacKellar, Employee Director
Pat Robinson, Chief Finance Officer, Integration Joint Board
Sally Shaw, Chief Officer