

## Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **Wednesday 23 July 2020** at **9:30 am**

Davie Campbell  
Chair

### B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 17 June 2020	Chair		To <u>check for accuracy</u> , approval and <u>signature</u> by chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
<b>6</b>	<b>Performance Management</b>			
6.1	Workforce Update	Head of Corporate Services	FPC2021-19	To <u>note</u> the update
6.2	Integrated Emergency Management	Resilience Officer	FPC2021-20	To <u>note</u> the update

Item	Topic	Lead Person	Paper Number	Purpose
	Training 12th & 13th February 2020			
6.3	41 Standards of Organisational Resilience	Resilience Officer	FPC2021-21	To <u>note</u> the update
6.4	Chairs Resilience Report 23/07/2020	Resilience Officer	FPC2021-22	To <u>note</u> the update
6.5	Performance Management Report	Chief Quality Officer	FPC2021-23	To <u>note</u> the update
<b>7</b>	<b>Financial Management and Control</b>			
7.1	Financial Performance Management Report	Interim Director of Finance	FPC2021-24	To <u>note</u> the update
7.2	COVID 19 – Local Mobilisation Update	Interim Director of Finance	FPC2021-25	To <u>note</u> the update
7.3	Capital Plan	Interim Director of Finance	FPC2021	To <u>note</u> the update
<b>8</b>	<b>Governance</b>			
8.1	Issues raised from Governance Committees / Cross Committee Assurance	Chair		<u>No issues</u> had been raised
8.2	Agree key items to be brought to Board or other Governance Committees attention	Chair		To <u>agree</u> key messages to <u>escalate</u> to Board
<b>9</b>	<b>Any Other Competent Business</b>			

Item	Topic	Lead Person	Paper Number	Purpose
<b>10</b>	<b><u>Items for Information and Noting Only</u></b>			
10.1	* Schedule of Meetings <ul style="list-style-type: none"> <li>• 2020/21</li> </ul>			To <u>note</u> date of future meeting
10.2	* Record of Attendance			To <u>note</u> attendance record
<b>11</b>	<b>Committee Evaluation</b>	Led by Chair		

\* items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Board Secretary

#### **Distribution:**

##### **Finance and Performance Committee:**

Davie Campbell, Chair  
James Stockan, Vice Chair  
Caroline Evans, Non Executive Director  
Meghan McEwen, NHS Orkney Board Chair  
Michael Dickson, Interim Chief Executive  
Mark Doyle, Interim Director of Finance

##### **In attendance:**

Christina Bichan, Chief Quality Officer  
Keren Somerville, Head of Finance  
Fiona MacKellar, Employee Director  
Sally Shaw, Chief Officer