

Clinical and Care Governance Committee

There will be a virtual meeting of the **Clinical and Care Governance Committee** of **Orkney NHS Board** on **Tuesday 14 July at 13.00**

Issy Grieve
Chair

BUSINESS

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		<u>Note</u> apologies
2	Declarations of Interests – agenda items	Chair		<u>Consider</u> any declarations of interest with regard to agenda items
3	Minute of meeting held 26 June 2020	Chair		Check for accuracy, <u>approval</u> and <u>signature</u> by chair
4	Matters Arising	Chair		<u>Seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair		<u>Monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6	COVID 19 No agenda items			
7	Governance			
7.1	Children's Inspection Team Discussion	Strategic Inspector and Interim Independent Chair	Verbal Update	<u>Note</u> verbal update and <u>seek assurance</u> on progress against inspection recommendations
8	Safe and Effective Care			
8.1	Quality and Safety Group Update	Chief Quality Officer	CCGC 2021-26	<u>Note</u> update and current position
8.2	Significant Adverse Event Update	Chief Quality Officer	CCGC 2021-27	<u>Note</u> status and progress report and <u>seek assurance</u> that SAEs handled in line with current policy

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8.3	Mental Health Service and Strategy Update	Acting Head of Health and Orkney Health and Care	CCGC 2021-28	<u>Note</u> the report and <u>seek assurance</u> on performance
8.4	Duty of Candour Annual Report	Director of Nursing, Midwifery and AHPS	CCGC 2021-29	<u>Review</u> report and <u>seek assurance</u> on performance
8.5	Elective Waiting Times Update	Chief Quality Officer	CCGC 2021-30	<u>Note</u> update and <u>seek assurance</u> on performance
9	Policies for Approval			
9.1	Prevention, Control & Management of VHF & Ebola	Chair	CCGC 2021-31	To <u>approve</u> the policy
<u>Comfort Break</u>				
10	Medicines Management			
10.1	Area Drugs Therapeutic Committee	Director of Pharmacy	Verbal update	<u>Note</u> update
11	Person Centred Care			
11.1	Patient Feedback Annual Report 2019/20	Chief Quality Officer	CCGC 2021-32	<u>Review</u> report and <u>seek assurance</u> on performance
12	Population Health			
	No agenda items			
13	Social Work and Social Care			
13.1	Children's Services Inspection Report	Interim Director of Nursing, Midwifery and AHPS	CCGC 2021-33	<u>Note</u> current position and <u>review</u> update on recommendations/ action plan

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14	Chairs reports from Governance Committee No agenda items this month	Chair		<u>Note</u> the key messages escalated to the Committee
15	Risk			
15.1	Corporate Risk Register	Chief Quality Officer	CCGC 2021-34	<u>Note</u> update
15.2	Agree any risks to be escalated to Audit Committee	Chair		
16	Emerging Issues	Executive Directors / Chief Social Work Officer		Opportunity to raise Committee members' awareness of issues
17	Any other competent business	Chair		
18	Agree items to be brought to Board or Governance Committees attention	Chair		<u>Agree</u> key messages to escalate to Board or other Governance Committees
19	<u>Items for Information and Noting only</u>			
19.1	*Schedule of Meetings 2020/21	Chair		<u>Note</u> dates of future meetings

*items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the relevant Lead Director or relevant Group / Committee Chair to seek further assurance on performance

Distribution:

Committee Members:

Issy Grieve, Chair
Steven Johnston, Vice-Chair
David Drever, Non Executive Board Member

Meghan McEwen, NHS Orkney Chair
Michael Dickson, Interim Chief Executive

Four elected Orkney Islands Council members

Rachael King, Integration Joint Board Chair
John Richards Integration Joint Board member
Steve Sankey Integration Joint Board member

Deputies:

Stephen Clackson
David Dawson

In Attendance:

Marthinus Roos, Medical Director (Clinical Governance Lead)
Sally Shaw, Chief Officer (Care Governance Lead)
Christina Bichan, Chief Quality Officer
Lynda Bradford, Head of Community Care
Dawn Moody, Clinical Director of Primary Care
Jim Lyon, Chief Social Work Officer
David McArthur, Director of Nursing, Midwifery, AHP and Acute Services
Chris Nicolson, Director of Pharmacy
Heather Tait, Public representative
Louise Wilson, Director of Public Health