

## Clinical and Care Governance Committee

There will be a virtual meeting of the **Clinical and Care Governance Committee** of **Orkney NHS Board** on **Tuesday 27 October at 13.00**

Issy Grieve  
Chair

### BUSINESS

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		<u>Note</u> apologies
2	Declarations of Interests – agenda items	Chair		<u>Consider</u> any declarations of interest with regard to agenda items
3	Minute of meeting held 14 July 2020	Chair		<u>Check</u> for accuracy, <u>approval</u> and <u>signature</u> by chair
4	Matters Arising	Chair		<u>Seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair		<u>Monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
<b>6</b>	<b>Operational Planning</b>			
6.1	COVID 19 Health & Care Remobilisation update	Chief Quality Officer	CCGC 2021-35	<u>Note</u> update and <u>seek assurance</u> on the work in progress
<b>7</b>	<b>Governance</b>			
	No items this meeting			
<b>8</b>	<b>Safe and Effective Care</b>			
8.1	Quality Forum Chairs Report and minute from meetings held 28	Medical Director	CCGC 2021-36	<u>Review</u> report and <u>seek assurance</u> on performance

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	July 2020 and 25 August 2020			
8.2	Integrated Staffing Programme	Director of Nursing, Midwifery, AHPS and Acute Services	CCGC 2021-37	<u>Note</u> update on programme restart
8.3	Draft Mental Health Strategy	Interim Chief Officer	CCGC 2021-38	For <u>recommendation</u> of IJB and NHSO Board <u>approval</u>
8.4	Mental Health Improvement Update	Project Lead Nurse	CCGC 2021-39	<u>Note</u> update and <u>seek assurance</u> on progress
8.5	Good Parenting Plan	Interim Chief Social Work Officer, Head of Children, Families and Criminal Justice	CCGC 2021-40	<u>Note</u> the plan following approval at the Partnership Board and <u>seek</u> feedback regarding ongoing review
<b>9</b>	<b>Policies for Approval</b>			
9.1	Management of Controlled Drugs in Secondary Care Policy	Medical Director	CCGC 2021-41	To <u>approve</u> the policy
9.2	Patient Access Policy Update	Chief Quality Officer	CCGC 2021-42	To <u>approve</u> the policy
9.3	NHS Orkney Public Protection Guidelines	Director of Nursing, Midwifery, AHPS and Acute Services	CCGC 2021-43	<u>Note</u> and <u>comment</u>
<b><u>Comfort Break</u></b>				
<b>10</b>	<b>Medicines Management</b>			
	No items this meeting			
<b>11</b>	<b>Person Centred Care</b>			
11.1	Health Complaints Performance Report	Chief Quality Officer	CCGC 2021-44	<u>Review</u> report and <u>seek assurance</u> on performance

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<b>12</b>	<b>Population Health</b>			
12.1	Winter Plan Update	Chief Quality Officer	CCGC 2021-45	<u>Note</u> the update provided
12.2	Public Health Update Report	Director of Public Health	CCGC 2021-46	<u>Note</u> report and <u>seek assurance</u> on performance
<b>13</b>	<b>Social Work and Social Care</b>			
13.1	Children and Young People's Joint Inspection Action Plan	Interim Chief Social Work Officer, Head of Children, Families and Criminal Justice	CCGC 2021-47	<u>Note</u> the progress of the improvement plan and <u>seek assurance</u> on the implementation of the report recommendations
<b>14</b>	<b>Chairs reports from Governance Committee</b>	Chair		<u>Note</u> the key messages escalated to the Committee
14.1	ACF Chairs Report	ACF Chair	CCGC 2021-48	<u>Note</u> the concerns and issues and <u>provide</u> assurance on action to address the issues surrounding clinical space for patients.
<b>15</b>	<b>Risk</b>			
15.1	Corporate Risks aligned to the Clinical and Care Governance Committee	Chief Quality Officer	CCGC 2021-49	To <u>review</u> the report and <u>seek assurance</u> on performance
15.2	Agree any risks to be escalated to Audit Committee	Chair		
<b>16</b>	<b>Emerging Issues</b>	Executive Directors / Chief Social Work Officer		Opportunity to raise Committee members' awareness of issues
<b>17</b>	<b>Any other competent business</b>	Chair		

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18	<b>Agree items to be brought to Board or Governance Committees attention</b>	Chair		<u>Agree</u> key messages to escalate to Board or other Governance Committees
19	<b><u>Items for Information and Noting only</u></b>			
19.1	Infection Control Annual Report			For <u>noting</u>
19.2	OIC & NHSO Port Health Joint Guidance			For <u>noting</u>
19.3	ADP Annual Report 2019/20			For <u>noting</u>
19.4	*Schedule of Meetings 2020/21			<u>Note</u> dates of future meetings

\*items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the relevant Lead Director or relevant Group / Committee Chair to seek further assurance on performance

#### **Distribution:**

#### **Committee Members:**

Issy Grieve, Chair  
Steven Johnston, Vice-Chair  
David Drever, Non Executive Board Member  
Meghan McEwen, NHS Orkney Chair  
Michael Dickson, Interim Chief Executive

#### **Four elected Orkney Islands Council members**

Rachael King, Integration Joint Board Chair  
John Richards Integration Joint Board member  
Steve Sankey Integration Joint Board member

#### **Deputies:**

Stephen Clackson  
David Dawson

**In Attendance:**

Marthinus Roos, Medical Director (Clinical Governance Lead)

Gillian Morrison, Interim Chief Officer (Care Governance Lead)

Christina Bichan, Chief Quality Officer

Lynda Bradford, Head of Community Care

Jim Lyon, Interim Chief Social Work Officer, Head of Children, Families and Criminal Justice

David McArthur, Director of Nursing, Midwifery, AHP and Acute Services

Dawn Moody, Clinical Director of Primary Care

Chris Nicolson, Director of Pharmacy

Heather Tait, Public representative

Louise Wilson, Director of Public Health