

NHS Orkney Board

1 July 2021

Purpose of Meeting

NHS Orkney Board's ***purpose*** is simple, as a Board we aim to **optimise health, care and cost**

Our ***vision*** is to ***'Be the best remote and rural care provider in the UK'***

Our **Corporate Aims** are:

- Improve the delivery of safe, effective patient centred care and our services;
- Optimise the health gain for the population through the best use of resources;
- Pioneer innovative ways of working to meet local health needs and reduce inequalities;
- Create an environment of service excellence and continuous improvement; and
- Be trusted at every level of engagement.

Quorum:

Five members of whom two are Non-Executive Members (one must be chair or vice-chair) and one Executive Member

Orkney NHS Board

There will be a virtual meeting of **Orkney NHS Board** on **Thursday 1 July 2021** at **11:30am**.

Meghan McEwen
Chair

Agenda

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declaration of interests	Chair		To <u>update</u> the Board on new general or specific declarations of interest
3	Annual Accounts			
<u>Not to be made public until laid before Parliament</u>				
3.1	NHS Orkney Annual Accounts for year ended 31 March 2021			To <u>approve</u> as recommended by Audit and Risk Committee
3.2	2020/21 Annual Audit Report from External Auditor			To <u>approve</u> as recommended by Audit and Risk Committee
4	Any other competent business			
5	Items for Information			
5.1	Board Reporting Schedule 2021/22			To <u>note</u> the timetables
5.2	Record of Attendance			To <u>note</u> attendance record

NHS ORKNEY BOARD

Timetable for Submitting Agenda Items and Papers 2021/22

Initial Agenda Planning Meeting ¹	Final Agenda Planning Meeting	Papers in final form ²	Agenda & Papers	Date of Meeting held virtually via MS Teams (unless otherwise notified) at
with Chair, Chief Executive and Corporate Services Manager ³ 12:00 noon on < 1 week after previous meeting >	with Chair, Chief Executive and Corporate Services Manager 12:00 noon on < 4 weeks before Date of Meeting>	to be with Corporate Services Manager by 17:00 on < 2 weeks before Date of Meeting >	to be issued no later than 16:00 on < 1 week before Date of Meeting >	
4 March 2021	25 March 2021	8 April 2021	15 April 2021	22 April 2021
30 April 2020	27 May 2021	10 June 2021	17 June 2021	24 June 2021
			24 June 2021	1 July 2021 (Annual Accounts)
1 July 2021	29 July 2021	12 August 2021	19 August 2021	26 August 2021
2 September 2021	23 September 2021	14 October 2021	21 October 2021	28 October 2021
28 October 2021	18 November 2021	2 December 2021	9 December 2021	16 December 2021
6 January 2022	27 January 2022	10 February 2022	17 February 2022	24 February 2022

¹ draft minute of previous meeting, action log and business programme to be available

² Any late papers will be placed on the agenda of the following meeting unless the Chair determines that they are urgent

³ draft agenda, minute and action log issued to Directors following meeting

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NHS Orkney - Board - Attendance Record - Year 1 April 2021 to 31 March 2022:

Name:	Position:	22 April 2021	24 June 2021					
Members:								
	Non-Executive Board Members:							
M McEwen	Chair	Attending	Attending					
D Drever	Vice Chair	Attending	Attending					
D Campbell	Non Executive Board member	Attending	Attending					
C Evans	Non Executive board member	Attending	Attending					
I Grieve	Non Executive Board member	Attending	Attending					
S Johnston	Area Clinical Forum Chair	Attending	Attending					
J Kenny	Non Executive Board member	Attending	Attending					
F MacKellar	Employee Director	Attending	Attending					
J Stockan	Non Executive Board member	Attending	Attending					
J Taylor	Non Executive Board member	Attending	Attending					
	Executive Board Members:							
M Dickson	Interim Chief Executive	Attending	Attending					
M Doyle	Director of Finance	Attending	Attending					
D McArthur	Director of Nursing, Midwifery and AHP	Attending	Apologies					
L Wilson	Director of Public Health	Attending	Apologies					

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Name:	Position:	22 April 2021	24 June 2021					
	In Attendance:							
C Bichan	Head of Assurance and Improvement	-	Attending					
S Brown	Chief Officer – IJB – from 24.05.21		Attending					
J Colquhoun	Head of Corporate Administration	Agenda item	Agenda item					
M Colquhoun	Head of Estates and Facilities	-	Agenda item					
L Hall	Interim Director of HR	Attending	Apologies					
G Morrison	Chief Officer – IJB – to 21.05.21	Attending						
E West	Corporate Services Manager	Attending	Attending					
K Wilson	Interim Director of Acute Services	Attending	Attending					