

Clinical and Care Governance Committee

There will be a virtual meeting of the **Clinical and Care Governance Committee** of **Orkney NHS Board** on **Tuesday 26 January 2021 at 13.00**

Issy Grieve
Chair

BUSINESS

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		<u>Note</u> apologies
2	Declarations of Interests – agenda items	Chair		<u>Consider</u> any declarations of interest with regard to agenda items
3	Minute of meeting held 27 October 2020	Chair		<u>Check</u> for accuracy, <u>approval</u> and <u>signature</u> by chair
4	Matters Arising	Chair		<u>Seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair		<u>Monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6	Operational Planning			
6.1	Planning and Delivery Update	Head of Assurance and Improvement	CCGC 2021-50	<u>Note</u> update and <u>seek assurance</u> on the work in progress
6.2	North of Scotland Services	Director of Public Health	CCGC 2021-51	<u>Note</u> update
7	Governance			
	No items this meeting			

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8	Safe and Effective Care			
8.1	Quality Forum Chairs Report and minute from meetings held 29 Sept, 29 Oct and 24 Nov	Director of Public Health	CCGC 2021-52	<u>Review</u> report and <u>seek assurance</u> on performance
8.2	Performance Report	Head of Assurance and Improvement	CCGC 2021-53	<u>Note</u> the update provided and <u>seek assurance</u> on the work in progress
8.3	Redesign of Urgent Care Update	Head of Assurance and Improvement	CCGC 2021-54	<u>Review</u> the report and <u>seek assurance</u> on performance
9	Policies for Approval			
9.1	No items this meeting			
<u>Comfort Break</u>				
10	Medicines Management			
10.1	Area Drugs Therapeutic Committee (ADTC)	Principal Pharmacist	CCGC 2021-55	<u>Review</u> the report and <u>seek assurance</u> on performance
10.2	Future of Pharmacy: A Strategic Overview of Pharmacy in Orkney and Shetland	Interim Director of Pharmacy	CCGC 2021-56	<u>Note</u> the contents of the papers and <u>comment</u>
11	Person Centred Care			
11.1	Health Complaints Performance Report Quarter 2	Head of Assurance and Improvement	CCGC 2021-57	<u>Review</u> report and <u>seek assurance</u> on performance
11.2	Social Care and Social Work Complaints Report	Interim Chief Officer	CCGC 2021-58	<u>Review</u> report and <u>seek assurance</u> on performance

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11.3	NHSO Equality and Diversity Annual Report	Equality and Diversity Manager	CCGC 2021-59	<u>Review</u> report and <u>seek assurance</u> on performance
12	Population Health			
12.1	Public Health Update Report	Director of Public Health	CCGC 2021-60	<u>Note</u> report and <u>seek assurance</u> on performance
13	Social Work and Social Care			
13.1	Joint Inspection of Services for Children and Young People in Need of Care & Protection Update	Interim Chief Officer	CCGC 2021-61	<u>Note</u> the update in relation to staffing and service delivery and the position of the Improvement Plan
13.2	Chief Social Worker's Annual Report	Interim Chief Social Work Officer, Head of Children, Families and Criminal Justice Chair	CCGC 2021-62	<u>Note</u> the Chief Social Work Officer Annual Report
14	Chairs reports from Governance Committee			<u>Note</u> the key messages escalated to the Committee
14.1	Ethical Advice and Support Group Chairs Report	Director of Public Health	CCGC 2021-63	<u>Note</u> the update
15	Risk			
15.1	Corporate Risks aligned to the Clinical and Care Governance Committee	Head of Assurance and Improvement	CCGC 2021-64	To <u>review</u> the report and <u>seek assurance</u> on performance
15.2	Agree any risks to be escalated to Audit Committee	Chair		
16	Emerging Issues	Executive Directors / Chief Social Work Officer		Opportunity to raise Committee members' awareness of issues

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17	Any other competent business	Chair		
18	Agree items to be brought to Board or Governance Committees attention	Chair		<u>Agree</u> key messages to escalate to Board or other Governance Committees
19	<u>Items for Information and Noting only</u>			
19.1	*Schedule of Meetings 2021/22			<u>Note</u> dates of future meetings
19.2	* Committee Attendance Record 2020/21			<u>Information</u>

*items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the relevant Lead Director or relevant Group / Committee Chair to seek further assurance on performance

Distribution:

Committee Members:

Issy Grieve, Chair
Steven Johnston, Vice-Chair
David Drever, Non-Executive Board Member
Meghan McEwen, NHS Orkney Chair
Michael Dickson, Interim Chief Executive

Four elected Orkney Islands Council members

Rachael King, Integration Joint Board Chair
John Richards Integration Joint Board member
Steve Sankey Integration Joint Board member
Heather Woodbridge Integration Joint Board member

Deputies:

Stephen Clackson
Sandy Cowie

In Attendance:

Marthinus Roos, Medical Director (Clinical Governance Lead)
Gillian Morrison, Interim Chief Officer (Care Governance Lead)

Christina Bichan, Chief Quality Officer
Lynda Bradford, Head of Community Care
Jim Lyon, Interim Chief Social Work Officer, Head of Children, Families and
Criminal Justice
David McArthur, Director of Nursing, Midwifery, AHP and Acute Services
Dawn Moody, Clinical Director of Primary Care
Mary McFarlane, Interim Director of Pharmacy
Heather Tait, Public representative
Louise Wilson, Director of Public Health