

Joint Clinical and Care Governance Committee

There will be a virtual meeting of the **Joint Clinical and Care Governance Committee** on **Tuesday 13 July 2021 at 13.00**

Steven Johnston
Chair

BUSINESS

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		<u>To note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of meeting held 9 June 2021	Chair		To check for accuracy, <u>approval</u> and <u>signature</u> by chair
4	Matters Arising from 27 April 2021 and 9 June 2021 minutes	Chair		To <u>seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair		To <u>monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6.	Strategy			
6.1	Clinical Strategy Update and Progress Report	Director of Nursing, Midwifery & AHP		No update this meeting. Carried forward to October 2021
6.2	Mental Health Strategy Implementation Update	Chief Officer	JCCGC 2122-25	To <u>update</u> and <u>seek assurance</u> on progress

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7	Operational Planning			
7.1	Planning and Delivery Update	Head of Assurance and Improvement	JCCGC 2122-26	To <u>receive</u> update and <u>monitor</u> progress
7.2	Regional Clinical Services Updates	Executive Directors	JCCGC 2122-27	To <u>receive</u> updates and <u>seek assurance</u>
8	Governance			
8.1	Whistleblowing Performance against Key Performance Indicators	Director of Nursing, Midwifery & AHP	JCCGC 2122-28	To <u>review</u> report and <u>seek assurance</u> on performance
9	Safe and Effective Care			
9.1	Quality Forum Chairs Report and minutes from meetings	Acting Medical Director	JCCGC 2122-29	To <u>review</u> report and <u>seek assurance</u> on performance
9.2	Quality Forum Annual Report	Acting Medical Director	JCCGC 2122-30	To <u>review</u> report and <u>seek assurance</u> on performance
9.3	Performance Report	Head of Assurance and Improvement	JCCGC 2122-31	To <u>receive</u> update and <u>seek assurance</u> on performance
9.4	Integrated Staffing Programme Update	Director of Nursing, Midwifery & AHP	JCCGC 2122-32	To <u>update</u> on key developments and <u>highlight</u> risks
9.5	Joint Inspection of Services for Children and Young People in Need of Care & Protection Update	Chief Officer	JCCGC 2122-33	To <u>receive</u> update and <u>Seek assurance</u> on progress and outcomes

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9.6	Learning from Clinical Incidents Annual Report	Acting Medical Director	JCCGC 2122-34	To <u>review</u> report and <u>seek assurance</u> on performance
9.7	Care Home Assurance Report	Director of Nursing, Midwifery & AHP	JCCGC 2122-35	To <u>review</u> report and <u>seek assurance</u> on performance
9.8	Duty of Candour Annual Report	Director of Nursing, Midwifery & AHP		No update this meeting. Carried forward to October 2021
9.9	Redesign of Urgent Care Update	Head of Assurance and Improvement	CCGC 2122-36	<u>Review</u> the report and <u>seek assurance</u> on performance
9.10	Annual Report on Adults with Incapacity	Director of Nursing, Midwifery & AHP	JCCGC 2122-37	To <u>review</u> report and <u>seek assurance</u> on performance
9.11	Mental Health Services Assurance Report	Chief Officer	JCCGC 2122-38	To <u>review</u> report and <u>seek assurance</u> on performance
10	Policies for Approval			To <u>endorse</u> policies that have been through due process
10.1	No items at this meeting			
	<u>Comfort Break</u>			
11	Medicines Management			
11.1	Area Drugs Therapeutic Committee (ADTC) Chair's report and minutes	Interim Director of Pharmacy		No update at this meeting. Carried forward to October 2021

	Topic	Lead Person	Paper Number	Purpose
11.2	Future of Pharmacy update	Interim Director of Pharmacy	JCCGC 2122-39	To receive update provided and monitor progress
12	Person Centred Care			
12.1	Health Complaints Performance Report Quarter 4	Head of Corporate Administration	JCCGC 2122-40	To <u>review</u> report and <u>seek assurance</u> on performance
12.2	Social Care and Social Work Complaints Report	Chief Officer	JCCGC 2122-41	To <u>review</u> report and <u>seek assurance</u> on performance
12.3	Health Care Complaints Performance Annual Report	Head of Corporate Administration	JCCGC 2122-42	For <u>information</u> following board approval
13	Population Health			
13.1	Public Health Update Report	Director of Public Health	JCCGC 2122-43	To <u>review</u> update and <u>seek</u> assurance
14	Social Work and Social Care			
14.1	No items at this meeting			
15	Chairs reports from Committees	Chair		To <u>note</u> the key messages escalated to the Committee
15.1	Area Clinical Forum Chairs Report		JCCGC 2122-44	
15.2	Ethical Advice and Support Group Chair's Report		JCCGC 2122-45	
15.3	APF Cross Committee Assurance Report		JCCGC 2122-46	

	Topic	Lead Person	Paper Number	Purpose
15.4	Audit and Risk Cross Committee Assurance Report		JCCGC 2122-47	
15.5	Finance and Performance Cross Committee Assurance Report		JCCGC 2122-48	
16	Risk			
16.1	Corporate Risks aligned to the Clinical and Care Governance Committee	Head of Assurance and Improvement	JCCGC 2122-49	To <u>review</u> update and <u>seek</u> assurance
16.2	Agree any risks to be escalated to Audit Committee	Chair		
17	Emerging Issues	Executive Directors / Chief Social Work Officer		Opportunity to raise Committee members' awareness of issues
18	Any other competent business	Chair		
19	Agree items to be brought to Board or Governance Committees attention	Chair		To <u>agree</u> key messages to escalate to Board or other Governance Committees
21	<u>Items for Information and Noting only</u>			
21.1	*Schedule of Meetings 2021/22	Chair		To <u>note</u> dates of future meetings
21.2	*Record of Attendance	Chair		To <u>note</u> attendance

*items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the relevant Lead Director or relevant Group / Committee Chair to seek further assurance on performance

Distribution:

Committee Members:

Steven Johnston, Chair and Area Clinical Forum Chair
Joanne Kenny NHS Orkney Vice-Chair
David Drever, Non-Executive Board Member and Member of the Integrated Joint Board
Joanna Kenny, Non-Executive Board Member

Three Elected Orkney Islands Council members

Rachael King, Vice Chair and Integration Joint Board Vice Chair
John Richards Integration Joint Board member
Steve Sankey Integration Joint Board member

Deputies:

Heather Woodbridge Integration Joint Board member
Stephen Clackson Integration Joint Board member
Sandy Cowie Integration Joint Board member

Public and Third Sector Representatives

Heather Tait, Public representative
Gail Anderson, Third Sector representative

In Attendance:

Louise Wilson, Acting Medical Director (Clinical Governance Lead)/ Director of Public Health
Stephen Brown, Chief Officer (Care Governance Lead)
Michael Dickson, NHS Orkney Interim Chief Executive
David McArthur, Director of Nursing, Midwifery, AHP and Acute Services
Mary McFarlane, Interim Director of Pharmacy
Jim Lyon, Interim Chief Social Work Officer, Head of Children, Families and Criminal Justice
Christina Bichan, Head of Assurance and Improvement
Dawn Moody, Associate Medical Director Primary Care
Kevin Fox, Associate Medical Director Secondary Care
Kim Wilson, Interim Director of Acute Services
Julie Colquhoun, Head of Corporate Administration
TBC Alcohol and Drugs Partnership Representative