

Joint Clinical and Care Governance Committee

There will be a virtual meeting of the **Joint Clinical and Care Governance Committee** on **Tuesday 5 April 2022**

Steven Johnston
Chair

B U S I N E S S

| | Topic | Lead Person | Paper Number | Purpose |
|-----|--|-------------|----------------|---|
| 1 | Apologies | Chair | | To <u>note</u> apologies |
| 2 | Declarations of Interests – agenda items | Chair | | To <u>consider</u> any declarations of interest with regard to agenda items |
| 3 | Minute of meeting held 26 October 2021 | Chair | | To check for accuracy, <u>approval</u> and <u>signature</u> by chair |
| 4 | Matters Arising | Chair | | To <u>seek assurance</u> that actions from previous meeting have been implemented in the agreed manner |
| 5 | Action Log | Chair | | To <u>monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required |
| 6 | JCCGC Virtual Business Log 2021/2022 | Chair | JCCGC 2223-01 | To <u>note</u> and <u>ratify</u> items circulated virtually during agile governance arrangements |
| 7 | Governance | | | |
| 7.1 | Draft Joint Clinical and Care Governance Committee Annual Report 2021/22 | Chair | JCCGC 2223 -02 | To <u>review</u> and <u>approve</u> the Annual Report |

| | Topic | Lead Person | Paper Number | Purpose |
|----------|--|-----------------------------------|---------------|---|
| 7.2 | Whistleblowing Performance against Key Performance Indicators | Medical Director | JCCGC 2223-03 | To <u>review</u> report and <u>seek assurance</u> on performance |
| 8 | Clinical Quality and Safety | | | |
| 8.1 | Quality Forum Chair's Report and minutes from meetings held 8 February 2022 and 8 March 2022 | Medical Director | JCCGC 2223-04 | To <u>review</u> the report and <u>seek assurance</u> on performance |
| 8.2 | Quality Forum Annual Report | Medical Director | JCCGC 2223-05 | To <u>review</u> the report and <u>seek assurance</u> on performance |
| 8.3 | Care Home and Care at Home Assurance Report | Clinical Nurse Manager Community | Verbal update | To <u>seek assurance</u> on performance |
| 8.4 | Mental Health Assurance Report | Head of Health and Community Care | JCCGC 2223-06 | To <u>review</u> the report, <u>seek assurance</u> on performance and agree future reporting |
| 8.5 | Neurodevelopmental Pathway Report | Chief Officer | JCCGC 2223-07 | To <u>update</u> and <u>seek assurance</u> that actions on issues raised have been progressed |
| | <u>Comfort Break</u> | | | |
| 9 | Person Centred Care | | | |
| 9.1 | Health Complaints Feedback Report Quarter 2 and 3 | Medical Director | JCCGC 2223-08 | To <u>review</u> report and <u>seek assurance</u> on performance |
| 9.2 | People's Experience Report | Chief Officer | JCCGC 2223-09 | To <u>review</u> report and <u>seek assurance</u> on performance |

| | Topic | Lead Person | Paper Number | Purpose |
|-----------|--|---|---------------|--|
| 10 | Population Health | | | |
| 10.1 | Public Health Update Report | Director of Public Health | JCCGC 2223-10 | To <u>review</u> the update and <u>seek assurance</u> on performance |
| 11 | Organisational Performance | | | |
| 11.1 | Planning and Delivery update | Head of Assurance and Improvement | JCCGC 2223-11 | To <u>receive</u> update and <u>monitor</u> progress |
| 11.2 | Performance Report | Head of Assurance and Improvement | JCCGC 2223-12 | To receive update and monitor progress |
| 12 | Risk and Assurance | | | |
| 12.1 | Corporate Risks aligned to the Joint Clinical and Care Governance Committee | Head of Assurance and Improvement | JCCGC 2223-13 | To <u>review</u> update and <u>seek</u> assurance |
| 13 | Emerging Issues | Executive Directors / Chief Social Work Officer | | Opportunity to raise Committee members' awareness of issues |
| 14 | Any other competent business | Chair | | |
| 15 | Agree items to be brought to Board or Governance Committees attention | Chair | | To <u>agree</u> key messages to escalate to Board or other Governance Committees |
| 16 | <u>Items for Information and Noting only</u> | | | |

| | Topic | Lead Person | Paper Number | Purpose |
|------|--------------------------------------|-------------|--------------|---|
| 16.1 | *Schedule of Meetings 2022/23 | Chair | | To <u>note</u> dates of future meetings |

*items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the committee support, committee chair or lead director.

Distribution:

Committee Members:

Steven Johnston, Chair and Area Clinical Forum Chair

Joanna Kenny NHS Orkney Vice-Chair

Vacant - Non-Executive Board Member and Member of the Integrated Joint Board

Three Elected Orkney Islands Council members

Rachael King, Vice Chair and Integration Joint Board Vice Chair

John Richards, Integration Joint Board member

Steve Sankey, Integration Joint Board member

Deputies:

Stephen Clackson, Integration Joint Board member

Sandy Cowie, Integration Joint Board member

Heather Woodbridge, Integration Joint Board member

Public and Third Sector Representatives

Gail Anderson, Third Sector representative

Vacant, Public representative

In Attendance:

Stephen Brown, Chief Officer (Care Governance Lead)

Mark Henry, Medical Director & Interim Director of Acute Services (Health Governance Lead)

Christina Bichan, Head of Assurance and Improvement

Julie Colquhoun, Head of Corporate Administration

Michael Dickson, NHS Orkney Interim Chief Executive

Kevin Fox, Associate Medical Director (Acute)

Jim Lyon, Interim Chief Social Work Officer, Head of Children, Families and Criminal Justice

David McArthur, Director of Nursing, Midwifery and AHPs

Mary McFarlane, Interim Director of Pharmacy

Dawn Moody, Associate Medical Director (Community)

Louise Wilson, Director of Public Health