

Joint Clinical and Care Governance Committee

There will be a virtual meeting of the **Joint Clinical and Care Governance Committee** on **Tuesday 26 October 2021 at 13.00**

Steven Johnston
Chair

BUSINESS

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of meeting held 13 July 2021	Chair		To check for accuracy, <u>approval</u> and <u>signature</u> by chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair		To <u>monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6.	Strategy			
6.1	Clinical Strategy Update and Progress Report	Associate Medical Director – Community	JCCGC 2122-50	To <u>update</u> and <u>seek assurance</u> on progress

	Topic	Lead Person	Paper Number	Purpose
7	Operational Planning			
7.1	Planning and Delivery Winter update	Head of Assurance and Improvement	JCCGC 2122-51	To <u>receive</u> update and <u>monitor</u> progress
8	Governance			
8.1	Whistleblowing Performance against Key Performance Indicators	Interim Director of Human Resources	JCCGC 2122-52	To <u>review</u> report and <u>seek assurance</u> on performance
8.2	Governance around repatriation of low-level concerns in Dentistry SBAR Update	Director of Dentistry	JCCGC 2122-53	To <u>receive</u> update and <u>seek</u> assurance
8.3	Strategic Commissioning Implementation Plan	Chief Officer	JCCGC 2122-54	To <u>review</u> report and <u>seek assurance</u> on aspects relevant to clinical governance
9	Safe and Effective Care			
9.1	Quality Forum Chairs Report and minutes from meetings	Director of Public Health	JCCGC 2122-55	To <u>review</u> report and <u>seek assurance</u> on performance
9.2	Performance Report	Head of Assurance and Improvement	JCCGC 2122-56	To <u>receive</u> update and <u>seek assurance</u> on performance
9.3	Integrated Staffing Programme Update	Interim Director of Acute Services	JCCGC 2122-57	To <u>update</u> on key developments and <u>highlight</u> risks
9.4	Care Home Assurance Report	Interim Director of Acute Services	JCCGC 2122-58	To <u>review</u> report and <u>seek assurance</u> on performance

	Topic	Lead Person	Paper Number	Purpose
9.5	Duty of Candour Annual Report	Interim Chief Executive	JCCGC 2122-59	<u>Review</u> the report and <u>seek assurance</u> on performance
9.6	Partnership Equality and Diversity Annual Report	Equality and Diversity Manager	JCCGC 2122-60	<u>Review</u> the report and <u>seek assurance</u> on performance
9.7	Mental Health Services Assurance Report	Chief Officer	JCCGC 2122-61	To <u>receive</u> update and <u>seek</u> assurance
10	Policies for Approval			To <u>endorse</u> policies that have been through due process
10.1	NHSO Learning from Adverse Events Policy	Head of Assurance and Improvement	JCCGC 2122-62	To <u>review</u> and <u>approve</u>
<u>Comfort Break</u>				
11	Medicines Management			
11.1	Area Drugs Therapeutic Committee (ADTC) Chair's report and minutes	Principal Pharmacist	JCCGC 2122-63	To <u>review</u> report and <u>seek assurance</u> on performance
12	Person Centred Care			
12.1	Health Complaints Performance Report Quarter 1	Interim Director of Acute Services	JCCGC 2122-64	To <u>review</u> report and <u>seek assurance</u> on performance
12.2	Social Work and Social Care Service User Experience Report	Chief Officer	JCCGC 2122-65	To <u>review</u> report and <u>seek assurance</u> on performance

	Topic	Lead Person	Paper Number	Purpose
13	Population Health			
13.1	Public Health Update Report	Director of Public Health	JCCGC 2122-66	To <u>review</u> update and <u>seek</u> assurance
14	Social Work and Social Care			
14.1	No items at this meeting			
15	Chairs reports from Committees	Chair		To <u>note</u> the key messages escalated to the Committee
15.1	Area Clinical Forum Chairs Report		JCCGC 2122-67	
15.2	Ethical Advice and Support Group Chair's Report		JCCGC 2122-68	
15.3	APF Cross Committee Assurance Report		JCCGC 2122-69	
15.4	Audit and Risk Cross Committee Assurance Report		JCCGC 2122-70	
15.5	Finance and Performance Cross Committee Assurance Report		JCCGC 2122-71	
16	Risk			
16.1	Corporate Risks aligned to the Clinical and Care Governance Committee	Head of Assurance and Improvement	JCCGC 2122-72	To <u>review</u> update and <u>seek</u> assurance
16.2	Agree any risks to be escalated to Audit Committee	Chair		

	Topic	Lead Person	Paper Number	Purpose
17	Emerging Issues	Executive Directors / Chief Social Work Officer		Opportunity to raise Committee members' awareness of issues
18	Any other competent business	Chair		
19	Agree items to be brought to Board or Governance Committees attention	Chair		To <u>agree</u> key messages to escalate to Board or other Governance Committees
21	<u>Items for Information and Noting only</u>			
21.1	*Schedule of Meetings 2021/22	Chair		To <u>note</u> dates of future meetings
21.2	*Record of Attendance	Chair		To <u>note</u> attendance

*items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the committee support, committee chair or lead director.

Distribution:

Committee Members:

Steven Johnston, Chair and Area Clinical Forum Chair

Joanne Kenny NHS Orkney Vice-Chair

David Drever, Non-Executive Board Member and Member of the Integrated Joint Board

Three Elected Orkney Islands Council members

Rachael King, Vice Chair and Integration Joint Board Vice Chair

John Richards, Integration Joint Board member

Steve Sankey, Integration Joint Board member

Deputies:

Heather Woodbridge, Integration Joint Board member

Stephen Clackson, Integration Joint Board member

Sandy Cowie, Integration Joint Board member

Public and Third Sector Representatives

Heather Tait, Public representative

Gail Anderson, Third Sector representative

In Attendance:

Louise Wilson, Director of Public Health

Stephen Brown, Chief Officer (Care Governance Lead)

Michael Dickson, NHS Orkney Interim Chief Executive

David McArthur, Director of Nursing, Midwifery and AHPs

Mary McFarlane, Interim Director of Pharmacy

Jim Lyon, Interim Chief Social Work Officer, Head of Children, Families and Criminal Justice

Christina Bichan, Head of Assurance and Improvement

Dawn Moody, Associate Medical Director (Community)

Kevin Fox, Interim Medical Director / Associate Medical Director (Acute)

Kim Wilson, Interim Director of Acute Services

Julie Colquhoun, Head of Corporate Administration