

Audit and Risk Committee

There will be a meeting of the **Audit and Risk Committee** of **Orkney NHS Board** virtually via **Microsoft Teams** on **Tuesday 6 September 2022** at 11:30 am

Jason Taylor
Chair

B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declaration of interest – agenda items	Chair		To <u>record</u> any declarations of interest regarding agenda items
3	Minute of previous meetings held on: <ul style="list-style-type: none"> 23 June 2022 	Chair		To check for accuracy, <u>approve</u> and <u>signature</u> by Chair
4	Matters arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		<u>No actions</u> ongoing or outstanding
6	External Audit <i>No items for discussion at this meeting.</i>			
7	Internal Audit			
7.1	Internal Audit progress report	Internal Auditor	ARC2223-32	To <u>receive</u> update regarding progress with the plan
7.2	Internal Audit Reports <i>No internal audits for scheduled for completion</i>			

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8	Internal and External Audit recommendations			
8.1	Internal Audit recommendations	Director of Finance	ARC2223-33	To <u>note</u> the status and update of the actions and approve the amended timescale
9	Information Governance			
9.1	Information Governance Committee Chair's Report and approved minutes	Director of Finance	ARC2223-34	To <u>note</u> the Chair's Report and approved minutes provided
10	Fraud			
10.1	Counter Fraud Services Quarterly Report	Director of Finance	ARC2223-35	To <u>note</u> the quarterly report
10.2	Patient Exemption Checking – Annual Reporting Package 2021/22	Director of Finance	ARC2223-36	To <u>note</u> the summary of case recoveries and write-offs made during 2021/22
11	Risks			
11.1	Risk and Assurance Report	Director of Finance	ARC2223-37	To <u>note</u> the update provided and <u>seek assurance</u> on progress
11.2	Risks escalated from other Governance Committees	Chair	-	<i>There were no risks escalated from other Governance Committees for this meeting</i>
12	Governance			
12.1	6 Monthly Litigation Report	Patient Experience Officer	ARC2223-38	To <u>update</u> members on current litigation cases and financial information
12.2	Property Transaction Monitoring Annual Compliance Report	Director of Finance	ARC2223-39	To <u>take assurance</u> on compliance

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12.3	Agree items to be brought to attention of Board or other Governance Committees	Chair		To <u>agree</u> key messages to escalate to Board or Governance Committees
13	Any Other Competent Business			
14	<u>*Items for Information and Noting Only</u>			
14.1	Audit Scotland Reports			
14.1.1	*Technical Bulletin 2022-02			
14.1.2	*Fraud and irregularity 2021/22			
14.2	Counter Fraud Services (CFS) reports			
14.2.1	* Counter Fraud Services – Intelligence Alerts			
14.3	*Reporting Timetable for 2022/23			
14.4	*Record of Attendance			

*Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the relevant Lead Director or Corporate Services Manager to seek further assurance on performance.

Distribution:

Audit Committee Members:

Jason Taylor, Chair
Issy Grieve, Vice-Chair
Martha Gill, Employee Director
Steven Heddle, Non-Executive Director

In attendance:

Vacant, Head of Assurance and Improvement
Michael Dickson, Interim Chief Executive
Mark Doyle, Director of Finance (Lead)
David Eardley, Chief Internal Auditor, Azets
Keren Somerville, Head of Finance
Matthew Swann, Internal Auditor, Azets
External Audit – KMPG