

Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **Thursday 28 July 2022** at **9:30 am**

Davie Campbell
Chair

B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests - agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 26 May 2022	Chair		To <u>check for accuracy</u> , approval and <u>signature</u> by chair
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required

6 Performance Management

6.1	Performance Report	Director of Finance/Waiting Times Coordinator	FPC2223-08	To <u>note</u> the update provided
6.2	NHS Orkney Climate Change Agenda – update	Director of Public Health	FPC2223-09	To <u>note</u> the update provided
6.3	NPD Contract Update	Head of Estates and Facilities	FPC2223-10	To <u>note</u> the update and assurance on progress
6.4	Pharmacy and Prescribing, Primary Care Drugs Budget and Spend	Director of Pharmacy	FPC2223-11	To <u>review</u> and <u>note</u> the update

7 Policies

7.1	Subject Access Request (SAR) Policy	Director of Finance	FPC2223-12	To <u>review</u> and <u>approve</u>
7.2	Records Management Policy	Director of Finance	FPC2223-13	To <u>review</u> and <u>approve</u>
7.3	Freedom of Information Policy	Director of Finance	FPC2223-14	To <u>review</u> and <u>approve</u>
7.4	Information Governance Policy	Director of Finance	FPC2223-15	To <u>review</u> and <u>approve</u>
7.5	Information Governance Strategy	Director of Finance	FPC2223-16	To <u>recommend</u> <u>Board approval</u>

8 Financial Management and Control

8.1	Financial Performance Report	Director of Finance	FPC2223-17	To <u>review</u> report and <u>seek</u> <u>assurance</u> on performance
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8.2	Financial Recovery Plan Update	Director of Finance	FPC2223-18	To <u>review</u> and <u>note</u> the update
8.3	Capital Plan for 2022/23 – update	Director of Finance	FPC2223-19	To <u>note</u> the update
9	Agree key items to be brought to the Board or other Governance Committees attention	Chair		To <u>agree</u> key messages to <u>escalate</u> to Board
10	Any Other Competent Business			
11	<u>Items for Information and Noting Only</u>			
11.1	* Schedule of meetings 2022/23			To <u>note</u> timetable
11.2	* Record of Attendance			To <u>note</u> attendance record

* items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Corporate Services Manager

Distribution:

Finance and Performance Committee:

Davie Campbell, Chair
Des Creasey, Vice Chair
Steven Johnston, Non-Executive Director
Steven Heddle, Non-Executive Director
Michael Dickson, Interim Chief Executive
Mark Doyle, Director of Finance

In attendance:

Mark Henry, Medical Director and Director of Acute Services
Mary Moore, Interim Director of Nursing, Midwifery, and Allied Health Professionals
Vacant, Head of Assurance and Improvement
Pat Robinson, Chief Finance Officer
Keren Somerville, Head of Finance
Stephen Brown, Chief Officer