

## Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **Thursday 24 November 2022** at **9:30 am**

Davie Campbell  
Chair

### B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on 22 September 2022	Chair		To check for accuracy and <u>approve</u>
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
6	Governance			
6.1	<u>Finance and Performance Committee Annual Development Session Documentation</u>			

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6.1.1	Finance and Performance Committee Terms of Reference	Corporate Services Manager/Chair	FPC2223-28	To <u>approve</u> the amendments to the Committee Terms of Reference
6.1.2	Finance and Performance Committee Business Cycle and Workplan	Corporate Services Manager/Chair	FPC2223-29	To <u>approve</u> the amendments to the Committee Business Cycle and Workplan
<b>7</b>	<b>Performance Management</b>			
7.1	Performance Report	Director of Finance/Waiting Times Coordinator	FPC2223-30	To <u>scrutinise</u> the report and <u>seek assurance</u> on performance
7.2	Integrated Emergency Planning Update	Resilience Officer	FPC2223-31	To <u>note</u> the update
7.3	NHS Orkney's Resilience Planning Group and minutes held on 31 August 2022	Resilience Officer	FPC2223-32	To <u>review</u> the report and <u>note</u> the update
7.4	Energy Consumption Report	Head of Estates and Facilities	FPC2223-33	To <u>review</u> the report and <u>note</u> the update
7.5	Scottish Government Grant	Head of Estates and Facilities	FPC2223-34	To <u>review</u> the report and <u>note</u> the update
<b>8</b>	<b>Policies</b>			
8.1	No policies for approval at this meeting			
<b>9</b>	<b>Financial Management and Control</b>			
9.1	Finance FPR Narrative	Director of Finance	FPC2223-35	To <u>review</u> the report and <u>seek assurance</u> on performance

Item	Topic	Lead Person	Paper Number	Purpose
9.2	Financial Recovery Plan Update	Director of Finance	FPC2223-36	To <u>review</u> the report and <u>seek assurance</u> on performance
9.3	Three Year Financial Review Timescales	Director of Finance	FPC2223-37	To <u>review</u> the report and <u>seek assurance</u> on performance
<b>10</b>	<b>Workforce</b>			
10.1	Workforce Update	Vice Chair	Verbal	To <u>note</u> the update
<b>11</b>	<b>Risk</b>			
11.1	Finance and Performance Committee Risk Register for Review	Director of Finance	FPC222-38	For <u>information</u> and <u>assurance</u>
<b>12</b>	<b>Agree key items to be brought to the Board or other Governance Committees attention</b>	Chair	Verbal	To <u>agree</u> key messages to <u>escalate</u> to Board
<b>13</b>	<b>Any Other Competent Business</b>	Chair	Verbal	
<b>14</b>	<u>Items for Information and Noting Only</u>			
14.1	*Schedule of meetings		Attached	To <u>note</u> the timetable for 2022/23
14.2	* Record of Attendance		Attached	To <u>note</u> attendance record

*\*Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Corporate Services Manager*

**Distribution:****Finance and Performance Committee:**

Davie Campbell, Chair  
Des Creasey, Vice Chair  
Steven Johnston, Non-Executive Director  
Steven Heddle, Non-Executive Director  
Michael Dickson, Interim Chief Executive  
Mark Doyle, Director of Finance

**In attendance:**

Mark Henry, Medical Director and  
Director of Acute Services  
Mary Moore, Interim Director of  
Nursing, Midwifery, and Allied Health  
Professionals  
Carrie Somerville, Planning,  
Performance and Risk Manager  
VACANT, Chief Finance Officer  
Keren Somerville, Head of Finance  
Stephen Brown, Chief Officer