

Joint Clinical and Care Governance Committee

There will be a virtual meeting of the **Joint Clinical and Care Governance Committee** on **Tuesday 4 October 2022 at 13.00**

Steven Johnston
Chair

B U S I N E S S

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		<u>To note</u> apologies
2	Declarations of Interests – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of meeting held 5 July 2022	Chair	Joint Clinical and Care Governance - Minute - 04 October 2022	To check for accuracy and <u>approve</u>
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair		To <u>monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6	Governance			
6.1	Whistleblowing Quarterly Report	Medical Director	JCCGC 2223-29	To <u>review</u> report and <u>seek assurance</u> on performance
7	Strategy			
7.1	Local Child Poverty Action Report 2021-22	Chief Officer/Anna Whelan	JCCGC 2223-30	To <u>recommend</u> approval for submission to the Scottish Government

	Topic	Lead Person	Paper Number	Purpose
8	Clinical Quality and Safety			
8.1	Quality Forum update and minutes from meetings held 12 July and 9 August 2022	Medical Director	Verbal	To <u>receive</u> a verbal update from the meetings and note the minutes
8.2	Mental Health Assurance Report	Chief Officer	JCCGC 2223-32	To <u>review</u> the report and <u>seek assurance</u> on performance
8.3	Care Home and Care at Home Assurance Report	Interim Director of Nursing	JCCGC 2223-33	To <u>review</u> the report and <u>seek assurance</u> on performance
8.4	Chief Social Work Officer Annual Report	Chief Social Work Officer	JCCGC 2223-34	To <u>review</u> the report and <u>seek assurance</u> on performance
9	Policies for Approval			
9.1	Mental Health Transfer Bed – Standard Operating Procedure	Diane Young, Service Manager – Mental Health	JCCGC 2223-35	To <u>update members</u> on the implementation of the SOP
	<u>Comfort Break</u>			
10	Medicines Management			
10.1	Area Drugs Therapeutic Committee (ADTC) Chairs Report and minutes of meeting held on 11 August 2022	Principal Pharmacist	JCCGC 2223-36	To <u>seek assurance</u> on performance and note the minute
11	Person Centred Care			
	No agenda items this meeting			
12	Population Health			

	Topic	Lead Person	Paper Number	Purpose
12.1	Public Health Update	Director of Public Health	JCCGC 2223-37	To <u>review</u> the update and <u>seek assurance</u> on performance
13	Organisational Performance			
	No agenda items this meeting			
14	Risk and Assurance			
14.1	Corporate Risks aligned to the Joint Clinical and Care Governance Committee	Medical Director	JCCGC 2223-38	To <u>review</u> update and <u>seek</u> assurance
15	Cross Committee Assurance Reports	Chair		No reports this meeting
16	Emerging Issues	Executive Directors / Chief Social Work Officer		Opportunity to raise Committee members' awareness of issues
17	Any other competent business	Chair		
18	Agree items to be brought to Board or Governance Committees attention	Chair		To <u>agree</u> key messages to escalate to Board or other Governance Committees
19	<u>Items for Information and Noting only</u>			
19.1	*Schedule of Meetings 2022/23	Chair		To <u>note</u> dates of future meetings
19.2	*Record of Attendance	Chair		To <u>note</u> attendance

*items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the committee support, committee chair or lead director.

Distribution:

Committee Members:

Steven Johnston, Chair and Area Clinical Forum Chair
Meghan McEwen, Vice-Chair and NHS Orkney Chair
Rona Gold, Non-Executive Board Member

Three Elected Orkney Islands Council members

Rachel King
Jean Stevenson
Ivan Taylor

Deputies:

Lindsay Hall
Mellissa Thomson
Heather Woodbridge

Public and Third Sector Representatives

Gail Anderson, Third Sector representative
Vacant, Public representative

In Attendance:

Stephen Brown, Chief Officer (Care Governance Lead)
Mark Henry, Medical Director & Interim Director of Acute Services (Health Governance Lead)
Judy Sinclair, Clinical Governance and Quality Improvement Manager
Michael Dickson, NHS Orkney Interim Chief Executive
Kevin Fox, Associate Medical Director (Acute)
Jim Lyon, Interim Head of Children, Families and Justice Services and Chief Social Work Officer
Mary Moore Interim Director of Nursing
Anthony McDavitt Director of Pharmacy
Dawn Moody, Associate Medical Director (Community)
Louise Wilson, Director of Public Health