

Joint Clinical and Care Governance Committee

There will be a virtual meeting of the **Joint Clinical and Care Governance Committee** on **Tuesday 24 January 2023 at 13.00**

Steven Johnston
Chair

B U S I N E S S

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair	Verbal	<u>To note</u> apologies
2	Declarations of Interests – Agenda Items	Chair	Verbal	To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of Meeting Held 4 October 2022	Chair	Attached	To check for accuracy and <u>approve</u>
4	Matters Arising	Chair	Verbal	To <u>seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair	Attached	To <u>monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6	Governance			
6.1	Whistleblowing Quarterly Report	Medical Director	JCCGC 2223-39	To <u>review</u> report and <u>seek assurance</u> on performance
6.2	Terms of Reference and Workplan	Corporate Services Manager/Chair	JCCGC 2223-40	To <u>approve</u> the amendments to the Terms of Reference and workplan following committee review
6.3	Public Representative – Role Descriptor	Corporate Services Manager/	JCCGC 2223-41	To <u>discuss and approve</u> the role descriptor for the role of

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		Chair		Public Representative on the Committee
7	Strategy			
	No agenda items this meeting	-	-	-
8	Quality and Safety			
8.1	Quality Forum Minutes: 13 September 2022 11 October 2022 08 November 2022	Interim Deputy Medical Director	JCCGC 2223-42	To <u>receive</u> a verbal update from the meetings and note the minutes
8.2	Biennial Report on Adult Support and Protection	Chief Social Work Officer	JCCGC 2223-43	To <u>review</u> the report and <u>seek assurance</u> on performance
8.3	Orkney Cancer Care Delivery Group Minutes: 19 October 2022 16 November 2022	Medical Director	JCCGC 2223-44	To <u>note</u> the minutes and any issues escalated
9	Policies for Approval			
9.1	No policies this quarter	-	-	-
	<u>Comfort Break</u>			
10	Medicines Management			
	No agenda items this meeting			
11	Person Centred Care			
	No agenda items this meeting			
12	Population Health			

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12.1	Public Health Update	Director of Public Health/ Consultant in Public Health	JCCGC 2223-45	To <u>review</u> the update and <u>seek assurance</u> on performance
13	Organisational Performance			
	No agenda items this meeting			
14	Risk and Assurance			
14.1	Corporate Risks aligned to the Joint Clinical and Care Governance Committee	Medical Director	JCCGC 2223-46	To <u>review</u> update and <u>seek</u> assurance
15	Cross Committee Assurance Reports	Chair	Verbal	No reports this meeting
16	Emerging Issues	Executive Directors / Chief Social Work Officer	Verbal	Opportunity to raise Committee members' awareness of issues
17	Any Other Competent Business	Chair	Verbal	
18	Agree items to be brought to Board or Governance Committees attention	Chair	Verbal	To <u>agree</u> key messages to escalate to Board or other Governance Committees
19	<u>Items for Information and Noting Only</u>			
19.1	*Schedule of Meetings 2023/24	Chair	Attached	To <u>note</u> dates of future meetings
19.2	*Record of Attendance	Chair	Attached	To <u>note</u> attendance

*Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the committee support, committee chair or lead director.

Distribution:

Committee Members:

Steven Johnston, Chair and Area Clinical Forum Chair
Meghan McEwen, Vice-Chair and NHS Orkney Chair
Rona Gold, Non-Executive Board Member

Three Elected Orkney Islands Council members

Rachel King
Jean Stevenson
Ivan Taylor

Deputies:

Lindsay Hall
Mellissa Thomson
Heather Woodbridge

Public and Third Sector Representatives

Morven Brooks, Third Sector representative
Vacant, Public representative

In Attendance:

Stephen Brown, Chief Officer (Care Governance Lead)
Mark Henry, Medical Director & Interim Director of Acute Services (Health Governance Lead)
Judy Sinclair, Clinical Governance and Quality Improvement Manager
Michael Dickson, NHS Orkney Interim Chief Executive
Kevin Fox, Associate Medical Director (Acute)
Jim Lyon, Interim Head of Children, Families and Justice Services and Chief Social Work Officer
Mary Moore Interim Director of Nursing
Anthony McDavitt Director of Pharmacy
Dawn Moody, Associate Medical Director (Community)
Louise Wilson, Director of Public Health