

Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **Thursday 23 March 2023** at **9:30 am**

Davie Campbell
Chair

B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of Previous Meetings: 26 January 2023 15 February 2023	Chair		To check for accuracy and <u>approve</u>
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required
6	Governance			
6.1	Finance and Performance Committee Annual Report and committee evaluation outcomes	Corporate Services Manager/Chair	FPC2223-41	To <u>approve</u> the annual report for submission and note the responses from the evaluation
7	Performance Management			

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7.1	Performance Report	Planning, Performance and Risk Manager	FPC2223-42	To <u>scrutinise</u> the report and <u>seek assurance</u> on performance
7.2	Financial Performance Report	Director of Finance	FPC2223-43	To <u>review</u> the report and <u>seek assurance</u> on performance
7.3	Financial Sustainability Office	Planning, Performance and Risk Manager	FPC2223-44	To <u>review</u> the report and <u>seek assurance</u> on performance
8	Policies			
	No policies for approval at this meeting			
9	Assurance			
9.1	Sustainability Steering Group: Chairs Report and Approved Action Note	Head of Clinical and Contract Administration	FPC2223-45	To <u>seek assurance</u> from the report and <u>note</u> the approved minutes
9.2	Cross Committee Assurance Report – Staff Governance	Chair	FPC2223-46	To discuss the issue raised
10	Risk			
10.1	Risk Report	Planning, Performance and Risk Manager	FPC2223-47	To <u>seek assurance</u> from the report and <u>note</u> the ongoing risks
11	Agree key items to be brought to the Board or other Governance Committees attention	Chair	Verbal	To <u>agree</u> key messages to <u>escalate</u> to Board
12	Any Other Competent Business	Chair	Verbal	To <u>discuss</u> any other competent business

Item	Topic	Lead Person	Paper Number	Purpose
13	Items for Information and Noting Only			
13.1	*Schedule of meetings	All	Attached	To <u>note</u> the timetable for 2022/23 and 2023/24
13.2	*Record of Attendance	All	Attached	To <u>note</u> attendance record

**Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Corporate Services Manager*

Distribution:

Finance and Performance Committee:

Davie Campbell, Chair
Des Creasey, Vice Chair
Steven Johnston, Non-Executive Director
Steven Heddle, Non-Executive Director
Michael Dickson, Interim Chief Executive
Mark Doyle, Director of Finance

In attendance:

Mark Henry, Medical Director
Samantha Thomas, Director of Nursing and Acute Services
Carrie Somerville, Planning, Performance and Risk Manager
VACANT, Chief Finance Officer
Keren Somerville, Head of Finance
Stephen Brown, Chief Officer
Sharron Smith, Head of Clinical and Contract Administration