

## Joint Clinical and Care Governance Committee

There will be a virtual meeting of the **Joint Clinical and Care Governance Committee** on **Tuesday 4 April 2023 at 13.00**

Steven Johnston  
Chair

### B U S I N E S S

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair	Verbal	<u>To note</u> apologies
2	Declarations of Interests – Agenda Items	Chair	Verbal	To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of Meeting Held 24 January 2023	Chair	Attached	To check for accuracy and <u>approve</u>
4	Matters Arising	Chair	Verbal	To <u>seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair	Attached	To <u>monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6	<b>Governance</b>			
6.1	Whistleblowing Quarterly Report	Medical Director	JCCGC 2324-01	To <u>review</u> report and <u>seek assurance</u> on performance
6.2	Committee Annual Report	Chair	JCCGC 2324-02	To <u>review</u> the report, <u>discuss</u> training & development requirements and <u>approve</u> for onward submission as noted

	Topic	Lead Person	Paper Number	Purpose
<b>7</b>	<b>Strategy</b>			
	No agenda items this meeting	-	-	-
<b>8</b>	<b>Quality and Safety</b>			
8.1	Regional Clinical Services Update Report	Executive Directors	Verbal update	To <u>receive</u> a verbal update
8.2	Quality Forum minute 13 December 2022	Medical Director	JCCGC 2324-03	To <u>receive</u> a verbal update from the meetings and note the minute
8.3	Quality Forum Annual Report	Quality Forum Chair	JCCGC 2324-04	To <u>review</u> the report and <u>seek assurance</u> on performance
8.4	Pharmacy Annual Report	Director of Pharmacy	JCCGC 2324-05	To <u>review</u> the report and <u>seek assurance</u> on performance
8.5	Care at Home/Care Home Assurance Report	Chief Officer	JCCGC 2324-06	To <u>review</u> the report and <u>approve</u> proposed approach
8.6	Mental Health Assurance Report	Chief Officer	JCCGC 2324-07	To <u>review</u> the report and <u>seek assurance</u> on performance
<b>9</b>	<b>Policies for Approval</b>			
9.1	No agenda items this meeting	-	-	-
	<b><u>Comfort Break</u></b>			
<b>10</b>	<b>Medicines Management</b>			
	No agenda Items this meeting			
<b>11</b>	<b>Person Centred Care</b>			

	Topic	Lead Person	Paper Number	Purpose
11.1	Improving Cancer Journey	Chief Officer	JCCGC 2324-08	To <u>review</u> the report and <u>seek assurance</u> on performance
<b>12</b>	<b>Population Health</b>			
12.1	Public Health Update	Interim Director of Public Health	JCCGC 2324-09	To <u>review</u> the update and <u>seek assurance</u> on performance
<b>13</b>	<b>Organisational Performance</b>			
	No agenda Items this meeting			
<b>14</b>	<b>Risk and Assurance</b>			
14.1	Corporate Risks aligned to the Joint Clinical and Care Governance Committee	Medical Director	JCCGC 2324-10	To <u>review</u> update and <u>seek</u> assurance
<b>15</b>	Cross Committee Assurance Reports	Chair		No reports this meeting
<b>16</b>	Emerging Issues	Executive Directors / Chief Social Work Officer	Verbal	Opportunity to raise Committee members' awareness of issues
<b>17</b>	Any Other Competent Business	Chair	Verbal	
<b>18</b>	Agree items to be brought to Board or Governance Committees attention	Chair	Verbal	To <u>agree</u> key messages to escalate to Board or other Governance Committees
<b>19</b>	<b><u>Items for Information and Noting Only</u></b>			
19.1	*Schedule of Meetings 2023/24	Chair	Attached	To <u>note</u> dates of future meetings
19.2	*Record of Attendance	Chair	Attached	To <u>note</u> attendance

\*Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the committee support, committee chair or lead director.

**Distribution:**

**Committee Members:**

Steven Johnston, Chair and Area Clinical Forum Chair  
Rona Gold, Vice-Chair and Non-Executive Board Member  
David Campbell, Non-Executive Board Member

**Three Elected Orkney Islands Council members**

Rachel King  
Jean Stevenson, Vice Chair  
Ivan Taylor

**Deputies:**

Lindsay Hall  
Mellissa Thomson  
Heather Woodbridge

**Public and Third Sector Representatives**

Morven Brooks, Third Sector representative  
Vacant, Public representative

**In Attendance:**

Stephen Brown, Chief Officer (Care Governance Lead)  
Monique Sterrenburg Interim Deputy Medical Director  
Judy Sinclair, Clinical Governance and Quality Improvement Manager  
Laura Skaife-Knight, NHS Orkney Chief Executive  
Sara Lewis Interim Director of Public Health  
Sharon Ann Paget Chief Social Work Officer  
Anthony McDavitt Director of Pharmacy  
Maureen Swannie Head of Strategic Planning and Performance  
Samantha Thomas Director of Nursing, Midwifery, Allied Health Professions & Acute