

Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **Thursday 25 May 2023** at **9:30 am**

Des Creasey
Chair

B U S I N E S S

| Item | Topic | Lead Person | Paper Number | Purpose |
|------|-------------------------------------------------------|--------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------|
| 1 | Apologies | Chair | | To <u>note</u> apologies |
| 2 | Declarations of Interests | Chair | | To <u>consider</u> any declarations of interest with regard to agenda items |
| 3 | Minute of Previous Meeting Held: 23 March 2023 | Chair | | To check for accuracy and <u>approve</u> |
| 4 | Matters Arising | Chair | | To <u>seek assurance</u> that actions from the previous meeting have been progressed |
| 5 | Action Log | Chair | | To <u>monitor progress</u> against the actions due by the meeting date and to <u>agree</u> corrective action where required |
| 6 | Governance | | | |
| 6.1 | No agenda items this meeting | | | |
| 7 | Integrated Emergency Planning Update | Resilience Officer | FPC2324-01 | To <u>note</u> the provided update |
| 8 | Performance Management | | | |

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|-----------|--------------------------------------------------------------------------------------------|----------------------------------------|--------------|-------------------------------------------------------------------------------|
| 8.1 | Performance Report | Planning, Performance and Risk Manager | FPC2324-02 | To <u>scrutinise</u> the report and <u>seek assurance</u> on performance |
| 8.2 | Financial Performance Report | Director of Finance | FPC2324-03 | To <u>review</u> the report and <u>seek assurance</u> on performance |
| 8.3 | Financial Sustainability Office | Planning, Performance and Risk Manager | FPC2324-05 | To <u>review</u> the report and <u>seek assurance</u> on performance |
| 8.4 | Capital Plan 2023-24 | Director of Finance | FPC2324-06 | To <u>recommend</u> board approval as a plan |
| 9 | Policies | | | |
| | No policies for approval at this meeting | | | |
| 10 | Assurance | | | |
| 10.1 | Performance and Audit Committee Minutes: 07 December 2022 | Chair | FPC2324-09 | To <u>seek assurance</u> from the report and <u>note</u> the approved minutes |
| 11 | Risk | | | |
| 11.1 | Risk Report | Planning, Performance and Risk Manager | FPC2324-10 | To <u>seek assurance</u> from the report and <u>note</u> the ongoing risks |
| 12 | Agree key items to be brought to the Board or other Governance Committees attention | Chair | Verbal | To <u>agree</u> key messages to <u>escalate</u> to Board |
| 13 | Any Other Competent Business | Chair | Verbal | To <u>discuss</u> any other competent business |

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| 14 | Items for Information and Noting Only | | | |
| 14.1 | *Schedule of Meetings | All | Attached | To <u>note</u> the timetable for 2023/24 |

**Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Corporate Services Manager*

Distribution:

Finance and Performance Committee:

Des Creasey, Chair
Steven Heddle, Vice Chair
Laura Skaife-Knight, Chief Executive
Mark Doyle, Director of Finance
Meghan McEwen, Chair of the Board
Steven Johnston, Non-Executive Board Member

In attendance:

Carrie Somerville, Planning, Performance and Risk Manager
David Miller, Resilience Officer
Keren Somerville, Head of Finance
Mark Henry, Medical Director
Samantha Thomas, Director of Nursing and Acute Services
Sharon Smith, NPD Contract Manager
Stephen Brown, Chief Officer
VACANT, Chief Finance Officer