

Audit and Risk Committee

There will be a hybrid meeting of the **Audit and Risk Committee of Orkney NHS Board** on **Thursday 22 June 2023** at **09:30am**

Jason Taylor
Chair

B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declaration of interest – agenda items	Chair		To <u>record</u> any declarations of interest with regard to agenda items
3	Minute of previous meeting held on: <ul style="list-style-type: none"> 30 May 2023 	Chair		To check for accuracy, <u>approve</u> and <u>signature</u> by Chair
4	Matters arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions due by the meeting date and to agree corrective action where required
6	<u>Service Audit Assurance Reports</u>			
6.1	IT Services Audit Report	Director of Finance	ARC2324-31	To <u>receive</u> and <u>take</u> assurance from the Service Audit Report
6.2	Practitioner and Counter Fraud Services Audit Report	Director of Finance	ARC2324-32	To <u>receive</u> and <u>take</u> assurance from the Service Audit Report

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7	<u>Annual Accounts</u>		<u>Not for publication until laid before Parliament</u>	
7.1	Draft Representation Letter	Chief Executive	ARC2324-33	To <u>note</u> the draft letter which will be provided in final form
7.2	NHS Orkney Annual Accounts for year ended 31 March 2023	Head of Finance	ARC2324-34	To <u>recommend Board approval</u> of the annual accounts
7.3	Annual Audit Report from External Auditor 2022/23	External Audit	ARC2324-35 <i>Late paper</i>	To <u>note</u> the Annual Audit Report and letter
7.4	Significant Issues that are Considered to be of wider interest - Letter to the Scottish Government - Health Finance Division	Chair	ARC2324-36	To <u>note</u> the final letter and agree signature
8	<u>Internal Audit</u>			
8.1	Draft Internal Audit Plan for 2023/24	Internal Auditor	ARC-2324-37	To <u>approve</u> the plan for 2023/24
9	<u>*Items for Information and Noting Only</u>			
9.1	Schedule of Meetings for 2023/24			
9.2	Record of Attendance			

*items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the relevant Lead Director or Board Secretary to seek further assurance on performance

Distribution:

Audit Committee Members:

Jason Taylor, Chair
Issy Grieve, Vice-Chair
Rona Gold, Non-Executive Director
Ryan McLaughlin, Employee Director

In attendance:

Mark Doyle, Director of Finance (Lead)
David Eardley, Chief Internal Auditor, Azets
Rashpal Khangura, Director, KPMG
Matthew Moore, Senior Manager, KPMG

Laura Skaife-Knight, Chief Executive
Carrie Sommerville, Planning Performance and
Risk Manager
Keren Somerville, Head of Finance
Matthew Swann, Internal Auditor, Azets