

Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **Thursday 27 July 2023** at **9:30 am**

Des Creasey
Chair

B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of Previous Meeting Held on 25 May 2023	Chair		To check for accuracy and <u>approve</u>
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions
6	Governance			
6.1	Annual Delivery Plan & Medium-Term Plan	Planning, Performance and Risk Manager	FPC2223-11	To <u>note</u> the updates, <u>comment</u> prior to onward submission and <u>agree</u> the reporting frequency
7	Performance Management			
7.1	Performance Report	Planning, Performance and Risk Manager	FPC2223-12	To <u>examine and consider</u> performance against national standards, key improvement areas and plans

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7.2	Financial Performance Report	Director of Finance	FPC2223-13	To <u>review</u> the report and <u>seek assurance</u> on performance
7.3	Financial Sustainability Office Report and 2023/24 Plan	Director of Finance	FPC2223-14	To <u>review</u> the report and <u>seek assurance</u> on performance
8	Policies			
	No policies for approval at this meeting			
9	Assurance			
9.1	Sustainability Steering Group: Chairs Report and Approved Action Note	NPD Contract Manager	FPC2223-15	To <u>seek assurance</u> from the report and <u>note</u> the approved minutes
9.2	New Balfour Hospital NPD Project Semi-Annual Operations Review	NPD Contract Manager	FPC2223-16	To seek <u>assurance</u> and <u>note</u> the provided updated
9.3	Annual Accounts Update	Director of Finance	FPC2223-17	To <u>note</u> the position, provide <u>assurance</u> and <u>discuss</u> the challenges
9.4	Chairs Assurance Report – Grip and Control Board – July 2023	Director of Finance	FPC2223-19	To seek <u>assurance</u> and <u>note</u> the provided updated
9.4.1	Grip and Control Board – Terms of Reference V2.1	Director of Finance	FPC2223-20	To <u>note</u> updated terms of refence
9.4.2	Grip and Control Minutes: 13 July 2023	Director of Finance	FPC2223-21	To <u>note</u> most recent minutes
10	Risk			

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10.4	Risk Report	Planning, Performance and Risk Manager	FPC2223-18	To <u>seek assurance</u> from the report and <u>note</u> the ongoing risks
11	Agree key items to be brought to the Board or other Governance Committees attention	Chair	Verbal	To <u>agree</u> key messages to <u>escalate</u> to Board
12	Any Other Competent Business	Chair	Verbal	To <u>discuss</u> any other competent business
13	Items for Information and Noting Only			
13.4	*Schedule of meetings	All	Attached	To <u>note</u> the timetable for 2023/24
13.5	*Record of Attendance	All	Attached	To <u>note</u> attendance record

**Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Corporate Services Manager*

Distribution:

Finance and Performance Committee:

Des Creasey, Chair
Steven Heddle, Vice Chair
Laura Skaife-Knight, Chief Executive
Mark Doyle, Director of Finance
Meghan McEwen, Board Chair
Steven Johnston, Non-Executive Board Member

In Attendance:

Carrie Somerville, Planning, Performance and Risk Manager
Keren Somerville, Head of Finance
Mark Henry, Medical Director
Peter Thomas, Chief Finance Officer
Sam Thomas, Director of Nursing and Acute Services
Sharon Smith, NPD Contract Manager
Stephen Brown, Chief Officer