

Joint Clinical and Care Governance Committee

There will be a virtual meeting of the **Joint Clinical and Care Governance Committee** on **Tuesday 4 July 2023 at 13.00**

Steven Johnston
Chair

B U S I N E S S

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair	Verbal	To <u>note</u> apologies
2	Declarations of Interests – Agenda Items	Chair	Verbal	To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of Meeting Held 4 April 2023	Chair	Attached	To check for accuracy and <u>approve</u>
4	Matters Arising	Chair	Verbal	To <u>seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair	Attached	To <u>monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6	Governance			
6.1	Whistleblowing Quarterly Report	Medical Director	JCCGC 2324-11	To <u>review</u> report and <u>seek assurance</u> on performance
7	Strategy			
	No agenda items this meeting	-	-	-

	Topic	Lead Person	Paper Number	Purpose
8	Quality and Safety			
8.1	Quality Forum Chairs Report and Minutes: 14 March 2023 09 May 2023	Medical Director	Verbal Update	To <u>receive</u> a verbal update from the meetings and note the minutes
8.2	Learning from Clinical Incidents Annual Report	Medical Director	JCCGC 2324-12	To <u>review</u> the report and <u>seek assurance</u> on performance
8.3	Duty of Candour Annual Report	Medical Director	JCCGC 2324-13	To <u>review</u> the report and <u>seek assurance</u> on performance
8.4	Care Homes Assurance Report	Chief Officer	JCCGC 2324-14	To <u>review</u> the report and <u>seek assurance</u> on performance
8.5	Speech and Language Pressures Report	Chief Officer	JCCGC 2324-15	To <u>review</u> the report and <u>seek assurance</u> on performance
8.6	Infection Control Annual Report	Director of Nursing, Midwifery, AHPs & Acute	JCCGC 2324-16	To <u>review</u> the report and <u>seek assurance</u> on performance
8.7	Orkney Cancer Care Delivery Group Update	Medical Director	Verbal Update	To <u>note</u> the update and agree future reporting
8.8	Ethical Advice Support Group	Medical Director	JCCGC 2324-17	To <u>approve</u> proposal
9	Policies for Approval			
9.1	Update on Policy Development	Director of Nursing, Midwifery, AHPs & Acute	Verbal Update	To <u>receive</u> the update
	<u>Comfort Break</u>			
10	Medicines Management			
10.1	No agenda items this meeting	-	-	-

	Topic	Lead Person	Paper Number	Purpose
11	Person Centred Care			
11.1	Social Work and Social Care Service Annual User Experience Report	Chief Officer	JCCGC 2324-18	To <u>review</u> the report and <u>seek assurance</u> on performance
11.2	Health Complaints and Feedback Annual Report	Medical Director	Verbal update	To <u>note</u> process for approval
12	Population Health			
12.1	Public Health Update	Interim Director of Public Health	JCCGC 2324-19	To <u>review</u> the update and <u>seek assurance</u> on performance
13	Organisational Performance			
13.1	No agenda items this meeting	-	-	
14	Risk and Assurance			
14.1	Corporate Risks aligned to the Joint Clinical and Care Governance Committee	Medical Director	JCCGC 2324-20	To <u>review</u> update and <u>seek</u> assurance
15	Cross Committee Assurance Reports	Chair		
16	Emerging Issues	Executive Directors / Chief Social Work Officer	Verbal	Opportunity to raise Committee members' awareness of issues
17	Any Other Competent Business	Chair	Verbal	
18	Agree items to be brought to Board or Governance Committees attention	Chair	Verbal	To <u>agree</u> key messages to escalate to Board or other Governance Committees

	Topic	Lead Person	Paper Number	Purpose
19	<u>Items for Information and Noting Only</u>			
19.1	*Schedule of Meetings 2023/24	Chair	Attached	To <u>note</u> dates of future meetings
19.2	*Record of Attendance	Chair	Attached	To <u>note</u> attendance

*Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the committee support, committee chair or lead director.

Distribution:

Committee Members:

Steven Johnston, Chair and Area Clinical Forum Chair
Rona Gold, Vice-Chair, Non Executive Board Member
David Campbell, Non-Executive Board Member

Three Elected Orkney Islands Council members

Jean Stevenson, Vice Chair
Ivan Taylor
Heather Woodbridge

Deputies:

Lindsay Hall
Mellissa Thomson

Public and Third Sector Representatives

Morven Brooks, Third Sector representative
Vacant, Public representative

In Attendance:

Stephen Brown, Chief Officer (Care Governance Lead)
Mark Henry, Medical Director (Health Governance Lead)
Sara Lewis Interim Director of Public Health
Anthony McDavitt Director of Pharmacy
Sharon-Ann Paget, Acting Chief Social Work Officer
Judy Sinclair, Clinical Governance and Quality Improvement Manager
Laura Skaife-Knight, NHS Orkney Chief Executive
Maureen Swannie Head of Strategic Planning and Performance
Monique Sterrenburg, Interim Deputy Medical Director



Samantha Thomas Director of Nursing, Midwifery, Allied Health Professions & Acute