

Joint Clinical and Care Governance Committee

There will be a virtual meeting of the **Joint Clinical and Care Governance Committee** on **Tuesday 3 October 2023 at 14.00**

Steven Johnston
Chair

B U S I N E S S

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair	Verbal	<u>To note</u> apologies
2	Declarations of Interests – Agenda Items	Chair	Verbal	To <u>consider</u> any declarations of interest regarding agenda items
3	Minute of Meeting Held 4 July 2023	Chair	Attached	To check for accuracy and <u>approve</u>
4	Matters Arising	Chair	Verbal	To <u>seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair	Attached	To <u>monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6	Governance			
6.1	Whistleblowing Quarterly Report	Chief Executive Officer	JCCGC 2324-21	To record and review information relating to concerns raised on a quarterly basis for submission to the Independent National Whistleblowing Officer (INWO)
6.2	Increased frequency of JCCGC meetings	Chair	JCCGC 2324-22	To <u>review</u> and <u>approve</u> the proposal of increased frequency of JCCGC meetings

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6.3	Social Work and Social Care Governance Board Terms of Reference	Chief Social Work Officer	JCCGC 2324-23	To <u>note</u> the Terms of Reference
7	Strategy			
7.1	Clinical Strategy Progress update	Interim Deputy Medical Director	Verbal	To <u>note</u> the update
8	Quality and Safety			
8.1	Quality Forum Chairs Assurance Report and Minutes	Interim Deputy Medical Director	Verbal	To receive escalated items, review minutes and seek assurance on performance.
8.3	Mental Welfare Commission Report and Action Plan	Head of Health and Community Care	JCCGC 2324-24	To <u>note</u> the report and action plan
8.4	Chief Social Work Officer Annual Report	Acting Chief Social Work Officer	JCCGC 2324-25	To <u>note</u> the report
8.5	Care at Home Assurance Report	Head of Health and Community Care	JCCGC 2324-26	To <u>note</u> and discuss the report
9	Policies for Approval			
9.1	Clinical Policy Development Update	Director of Nursing, Midwifery, AHPs & Acute	JCCGC 2324-27	To <u>review and comment</u> on priorities and timescales presented
	<u>Comfort Break</u>			
10	Medicines Management			
10.1	Area Drugs Therapeutic Committee (ADTC) Chairs Assurance Report	Director of Pharmacy	JCCGC 2324-28	To <u>note</u> the Chair's Assurance Report

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11	Person Centred Care			
	<i>No items under person centred care</i>			
12	Population Health			
12.1	Child Health Surveillance Programme (pre - school) Performance and delivery 2021/2022	Interim Director of Public Health	JCCGC 2324-29	To review the report and seek assurance on performance and delivery
13	Organisational Performance			
	<i>No items under organisational performance</i>			
14	Risk and Assurance			
14.1	Corporate Risks aligned to the Joint Clinical and Care Governance Committee	The Planning, Performance and Risk Manager	JCCGC 2324-33	To review update and seek assurance
15	Cross Committee Assurance Reports	Chair		
16	Emerging Issues	Executive Directors / Chief Social Work Officer	Verbal	Opportunity to raise Committee members' awareness of issues
17	Any Other Competent Business	Chair	Verbal	
18	Agree items to be brought to Board or Governance Committees attention	Chair	Verbal	To <u>agree</u> key messages to escalate to Board or other Governance Committees

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19	<u>Items for Information and Noting Only</u>			
19.1	*Schedule of Meetings 2023/24	Chair	Attached	To <u>note</u> dates of future meetings
19.2	*Record of Attendance	Chair	Attached	To <u>note</u> attendance

*Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the committee support, committee chair or lead director.

Distribution:

Committee Members:

Steven Johnston, Chair and Area Clinical Forum Chair
Rona Gold, Vice-Chair, Non Executive Board Member
David Campbell, Non-Executive Board Member

Three Elected Orkney Islands Council members

Jean Stevenson, Vice Chair
Ivan Taylor
Heather Woodbridge

Deputies:

Lindsay Hall
Mellissa Thomson

Public and Third Sector Representatives

Morven Brooks, Third Sector representative
Vacant, Public representative

In Attendance:

Stephen Brown, Chief Officer (Care Governance Lead)
Monique Sterrenburg, Interim Deputy Medical Director (Health Governance Lead)
Sara Lewis Acting Director of Public Health
Anthony McDavitt Director of Pharmacy
Sharon-Ann Paget, Acting Chief Social Work Officer
Laura Skaife-Knight, NHS Orkney Chief Executive
Maureen Swannie Head of Strategic Planning and Performance
Monique Sterrenburg, Interim Deputy Medical Director
Samantha Thomas Director of Nursing, Midwifery, Allied Health Professions & Acute