

Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **Thursday 28 September 2023** at **9:30 am**

Des Creasey
Chair

B U S I N E S S

Item	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair		To <u>note</u> apologies
2	Declarations of Interests	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of Previous Meeting Held on 27 July 2023	Chair		To check for accuracy and <u>approve</u>
4	Matters Arising	Chair		To <u>seek assurance</u> that actions from the previous meeting have been progressed
5	Action Log	Chair		To <u>monitor progress</u> against the actions
6	Governance			
6.1	Digital Strategy Update	IT Manager	FPC2223-19	To <u>note</u> the updates, <u>comment</u> prior to onward submission and <u>agree</u> the reporting frequency
7	Risk			
7.1	Risk Report	Planning, Performance and Risk Manager	FPC2223-20	To <u>seek assurance</u> from the report and <u>note</u> the ongoing risks
8	Performance Management			

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8.1	Performance Report	Planning, Performance and Risk Manager	FPC2223-21	To <u>examine and consider</u> performance against national standards, key improvement areas and plans
8.2	Financial Performance Report	Director of Finance	FPC2223-22	To <u>review</u> the report and <u>seek assurance</u> on performance
8.3	Financial Sustainability Office Report	Director of Finance	FPC2223-23	To <u>review</u> the report and <u>seek assurance</u> on performance
9	Policies			
	No policies for approval at this meeting			
10	Assurance			
10.1	Performance and Audit Committee - Minutes: 22 March 2023	Chair	FPC2324-25	To <u>seek assurance</u> from the report and <u>note</u> the approved minutes
10.2	Grip & Control Board - Chairs Assurance Report: 13 July 2023 21 August 2023 18 September 2023	CEO	FPC2223-26	To seek <u>assurance</u> and <u>note</u> the provided updated
10.3	Grip & Control Board - Minutes: 13 July 2023 21 August 2023	CEO	FPC2223-26	To <u>note</u> the provided minutes
10.4	Senior Leadership Team - Chairs Assurance Report:	CEO	FPC2223-27	To seek <u>assurance</u> and <u>note</u> the provided updated

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10.5	Energy Efficiency Project Board Update – August 2023	Head of Estates, Facilities and NDP Contract	FPC2223-28	To seek <u>assurance</u> and <u>note</u> the provided update.
11	Agree key items to be brought to the Board or other Governance Committees attention	Chair	Verbal	To <u>agree</u> key messages to <u>escalate</u> to Board
12	Any Other Competent Business	Chair	Verbal	To <u>discuss</u> any other competent business
13	Items for Information and Noting Only			
13.1	*Schedule of meetings	All	Attached	To <u>note</u> the timetable for 2023/24
13.2	*Record of Attendance	All	Attached	To <u>note</u> attendance record

**Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the Committee Chair, Lead Director or Corporate Services Manager*

Distribution:

Finance and Performance Committee:

Des Creasey, Chair
 Vacant, Vice Chair
 Laura Skaife-Knight, Chief Executive
 Mark Doyle, Director of Finance
 Meghan McEwen, Board Chair
 Steven Johnston, Non-Executive Board Member

In Attendance:

Carrie Somerville, Planning, Performance and Risk Manager
 Keren Somerville, Head of Finance
 Monique Sterrenburg, Interim Medical Director
 Peter Thomas, Chief Finance Officer
 Sam Thomas, Director of Nursing and Acute Services
 Sharon Smith, NPD Contract Manager
 Stephen Brown, Chief Officer