

Joint Clinical and Care Governance Committee

There will be a virtual meeting of the **Joint Clinical and Care Governance Committee** on **Thursday 8 February 2024 at 14.00**

Rona Gold
Chair

B U S I N E S S

	Topic	Lead Person	Paper Number	Purpose
1	Apologies	Chair	Verbal	<u>To note</u> apologies
2	Declarations of Interests – Agenda Items	Chair	Verbal	To <u>consider</u> any declarations of interest with regard to agenda items
3	Minute of Meeting Held 27 November 2023	Chair	Attached	To check for accuracy and <u>approve</u>
4	Matters Arising	Chair	Verbal	To <u>seek assurance</u> that actions from previous meeting have been implemented in the agreed manner
5	Action Log	Chair	Attached	To <u>monitor</u> progress against actions due before next meeting and to <u>agree</u> any corrective action required
6	Risk and Assurance			
6.1	Corporate Risks aligned to the Joint Clinical and Care Governance Committee	Medical Director	JCCGC 2324 - 47	To review update and seek assurance
7	Governance			
7.1	Whistleblowing Quarterly Report	Chief Executive Officer	JCCGC 2324 - 48	To <u>review</u> information relating to concerns raised on a quarterly basis and <u>approve</u> for submission to the Independent National

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				Whistleblowing Officer (INWO)
7.2	Social Work and Social Care Governance Board Chair's Assurance Report	Chief Social Work Officer	JCCGC 2324 - 49	To <u>seek assurance</u> from the report
7.3	Hospital Transfusion Committee Executive Lead update including protocols and Terms of Reference	Medical Director	JCCGC 2324 - 50	To receive an <u>update and seek assurance from the ToR</u>
8	Strategy			
8.1	Children's Services Plan 2023-26 Draft	Chief Officer / Interim Head of Children, Families and Justice Services.	JCCGC 2324 - 51	To <u>approve</u> for onward submission to Board
9	Quality and Safety			
9.1	Clinical Governance Reporting	Medical Director	JCCGC 2324 - 52	To <u>note</u> the report
9.2	Annual Report on Learning from Suicide Reviews	Chief Officer	JCCGC 2324 - 53	To <u>note</u> the report
9.3	Death Certification Review Service – Annual Report 2022/23	Medical Director	JCCGC 2324 - 54	To <u>note</u> the report
9.4	Speech and Language – Service Pressures	Associate Director – Allied Health Professions	JCCGC 2324 - 55	To seek <u>assurance</u> around the service delivery
9.5	Clinical Policy update	Director of Nursing,	JCCGC 2324 - 56	To provide an <u>update</u>

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		Midwifery, AHP and Acute		
9.6	Child Health Assurance Report	Chief Officer / Service Manager (Children's Health Services)	JCCGC 2324 - 57	To provide <u>assurance</u>
9.7	Infection Control Committee Chair's Assurance report	Director of Nursing, Midwifery, AHP and Acute	JCCGC 2324 - 58	To provide <u>assurance</u>
9.8	Healthcare Safe Staffing Act – Update	Director of Nursing, Midwifery, AHP and Acute	JCCGC 2324 - 59	To provide an <u>update</u>
10	Policies for Approval			
	No Items			
	<u>Comfort Break</u>			
11	Medicines Management			
11.1	Area Drugs Therapeutic Committee (ADTC) Chairs Assurance Report and minutes	Interim Director of Pharmacy	JCCGC 2324 - 60	To <u>note</u> the Chair's Assurance Report
12	Person Centred Care			
	<i>No items</i>			
13	Population Health			

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13.1	Public Health Update	Director of Public Health	JCCGC 2324 - 61	To <u>review</u> the update and <u>seek assurance</u> on performance
14	Organisational Performance			
14.1	No items			
15	Emerging Issues	Executive Directors / Chief Social Work Officer	Verbal	Opportunity to raise Committee members' awareness of issues
16	Any Other Competent Business	Chair	Verbal	
17	Agree items to be brought to Board or Governance Committees attention	Chair	Verbal	To <u>agree</u> key messages to escalate to Board or other Governance Committees
18	<u>Items for Information and Noting Only</u>			
18.1	*Schedule of Meetings 2023/24	Chair	Attached	To <u>note</u> dates of future meetings
18.2	*Schedule of Meetings 2024/25	Chair	Attached	To <u>note</u> the dates of future meetings
18.3	*Record of Attendance	Chair	Attached	To <u>note</u> attendance

*Items marked with an asterisk are for noting only and any queries should be raised out with the meeting with the committee support, committee chair or lead director.

Distribution:

Committee Members:

Rona Gold, Chair, Non Executive Board Member
Issy Grieve, Non-Executive Board Member

Three Elected Orkney Islands Council members

Ivan Taylor

Heather Woodbridge

Deputies:

Lindsay Hall

Mellissa Thomson

Public and Third Sector Representatives

Morven Brooks, Third Sector representative

Vacant, Public representative

In Attendance:

Stephen Brown, Chief Officer (Care Governance Lead)

Louise Wilson, Director of Public Health

Anthony McDavitt Director of Pharmacy

Sharon-Ann Paget, Acting Chief Social Work Officer

Laura Skaife-Knight, NHS Orkney Chief Executive

Maureen Swannie, Head of Strategic Planning and Performance

Monique Sterrenburg, Interim Deputy Medical Director

Samantha Thomas Director of Nursing, Midwifery, Allied Health Professions & Acute

Malcom Metcalfe, Interim Medical Director