

Finance and Performance Committee

There will be a virtual meeting of the **Finance and Performance Committee** of **Orkney NHS Board** on **19 February 2024** at **10.00 am**

Meghan McEwen
Chair

Item	Topic	Lead	Paper Number	Purpose
1	Apologies	Chair	Verbal	To note and record apologies
2	Declarations of Interest	Chair	Verbal	To consider any declarations of interest with regard to agenda items
3	Minute of meeting held on 29 November 2023 Minute of meeting held on 8 January 2024 CAR – 29 November 2024	Chair	Attached	To check for accuracy and <u>approve</u>
4	Matters Arising	Chair	Verbal	To seek assurance that actions from the previous meeting have been progressed
5	Action Log	Chair	Attached	To monitor progress against Committee actions
6	Risk			
6.1	Finance and Performance Committee Risks	Medical Director	FPC2324-69	To discuss, <u>evaluate</u> and <u>manage the risks</u>
7	In year performance			
7.1	Integrated Performance Report	Head of Planning, Performance and Information	FPC2324-70	To review the report and <u>seek assurance</u> on performance
7.2	Colonoscopy Update	Medical Director	FPC2324-71	To seek <u>assurance</u> on developments in colonoscopy services
8	Recovery and Improvement			
8.1	Finance Report at Month 9 Finance Report at Month 10	Director of Finance	FPC2324-72	To <u>note</u> the financial position at Month 9 and Month 10
8.2	Draft Financial Plan 2024/25 -2026/27	Director of Finance	FPC2324-73	To <u>discuss</u> and <u>note</u> the updates to the draft plan
8.3	Efficiency Improvement: • Progress Report for 2023/24 • Plan for 2024/2025	Recovery Director/Head of Improvement	FPC2324-74	To seek assurance, review and discuss progress for 2023/24 and <u>review</u> the Efficiency

				Improvement Programme for 2024/25
8.4	Draft Annual Delivery Plan	Head of Planning, Performance and Information	FPC2324-75	To <u>approve</u> prior to onward submission to the Board
8.5	Disposal of the old Balfour Site	Head of Estates, Facilities and SLT	FPC2324-76	To <u>approve</u> prior to onward submission to the Board
9	Digital			
9.1	Digital SLA with NHS Grampian	Head of Improvement	FPC2324-77	To <u>approve</u> the spend
10	Resilience			
10.1	Major Incident – Major Emergency Plan	Resilience Officer	FPC2324-78	To <u>approve</u> the Plan
11	Governance and Assurance			
11.1	Finance and Performance Committee Terms of Reference	Chair	FPC2324-79	To <u>approve</u> the amendments to the Committee Terms of Reference
11.2	Finance and Performance Committee Business Cycle and Work Plan	Chair	FPC2324-80	To <u>approve</u> the amendments to the Committee Business Cycle and Workplan
11.3	Grip & Control Board – TOR	Chair	FPC2324-81	To approve the TOR and <u>seek assurance</u> from the reports
	Chairs Assurance Reports			
	<ul style="list-style-type: none"> • 15 Jan 2024 • 29 Jan 2024 • 5 Feb 2024 • 12 Feb 2024 			
11.4	Resilience Planning Group Chairs Assurance Report	Chair	FPC2324-82	To <u>seek assurance</u> from the report
	<ul style="list-style-type: none"> • 7 Nov 2023 			
12	Agree key items for Chairs Assurance Report to Board			
13	AOCB			
14	Items for Information and Noting			
14.1	Financial Improvement Group Newsletters	Chair	Attached	To note
14.2	Attendance Record	Chair	Attached	To note