



Staff Governance Committee

NHS Orkney

Wednesday, 14 August 2024 at 09:30 BST to Wednesday, 14 August 2024 at 12:30 BST

Agenda

1. Apologies

Presenter: chair

To note apologies

2. Declarations of Interest - Verbal

Presenter: Chair

To consider any declarations of interest

3. Minute of meeting held on 09 May 2024 Chairs assurance report 09 May 2024

Presenter: Chair

To check for accuracy and approve

4. Matters Arising - Verbal

Presenter: Chair

To seek assurance that actions from previous meeting have been implemented in the agreed manner

5. Action Log - Verbal

To monitor progress against actions due before next meeting and to agree any corrective actions

6. Chair's Assurance Reports

6.1. Area Partnership Forum Chair's Assurance Report and Minutes from May 2024

Presenters: CEO, Employee Director

To note the report and minutes

6.2. Occupational Health, Safety and Wellbeing – Chair's Assurance Report, approved action notes

There has been no meeting since the last Staff Governance meeting as per schedule

6.3. JLNC Chairs Assurance Report

Presenter: JLNC Chair

To note the update

7. PEOPLE

7.1. Spiritual Care Update

Presenter: Director of People and Culture

To seek assurance and note the update

7.2. Culture Programme Update

Presenter: Director of People and Culture

To seek assurance and note the update

7.3. 2024 iMatter – Organisational Response

Presenter: Head of People and Culture

To discuss the report and implications and approve action plans

7.4. Agenda for Change (Non-Pay Elements)

Presenter: Director of People and Culture

To seek assurance and note the update

7.5. Quality Improvement Methodology

Presenter: Director of Improvement

Paper not received.

To note the report.

8. PATIENT

8.1. N/A

8.2. Health and Care (Staffing) (Scotland) Act Quarter 1 Internal Report FY 2024/25

Presenter: Health and Care Staffing Lead

To approve

8.3. National Human Resource Directors discussions

Presenter: Director of People and Culture

To note the update

9. PERFORMANCE

9.1. Integrated Performance Report - Workforce

Presenter: Head of People and Culture

To discuss the report and implications

9.2. Colleague Experience Journey 2024-2028

Presenter: Head of People and Culture

To approve.

9.3. Training compliance rates

Presenter: Head of People and Culture

To seek assurance and note the update

9.4. Consultant Job Planning Report

Presenter: Medical Director

Paper not received

To seek assurance and note the plan

9.5. Leavers Report

To examine and consider the implications of a matter

10. Potential

10.1. Corporate Risk Register

Presenter: Head of Patient Safety, Quality and Care

To evaluate and discuss the risks

11. Items to be included on the Chair's Assurance Report - Verbal

Presenter: All

To agree items to be included in Chairs Assurance Report / or referred to another Governance Committee for scrutiny

12. Any other competent business - Verbal

13. ITEMS FOR INFORMATION AND NOTING

13.1. Schedule of Meetings for 2024/25

Presenter: Chair

To note the schedule of meetings for 2024/25

13.2. *Record of Attendance

Presenter: Chair

To note the attendance record