



Finance and Performance Committee - 28 November 2024

NHS Orkney

Thursday, 28 November 2024 at 09:30 GMT to Thursday, 28 November 2024 at 12:30 GMT

Meeting Details:

Agenda

1. Welcome and Apologies

2. Declarations of Interest

Presenter: Chair

To consider any declarations of interest with regard to agenda items

3. Minute of the meeting held 26 September 2024

Presenter: Chair

To approve as an accurate record

4. Matters Arising

Presenter: Chair

To raise any matters from the minute not on the agenda

5. ACTION LOG

5.1. Action Log

Presenter: Chair

To review and discuss the actions from previous meetings

6. Chairs Assurance Report from meeting held 26 September 2024

Presenter: Chair

To note the report sent to Board

7. Corporate Risks aligned to the Finance and Performance Committee

Presenter: Interim Director of Finance

To discuss and agree corrective actions

8. Finance and Performance Committee Terms of Reference, Business Cycle and Workplan

To approve the amendments to the Terms of Reference and workplan following committee review

9. PEOPLE

9.1. Key Messages from the National Director of Finance Meeting

Presenter: Interim Director of Finance

To note the update and key messages

10. PATIENT SAFETY, QUALITY AND EXPERIENCE

10.1. Laboratory Managed Services Procurement Award

Presenter: Executive Director Nursing, Midwifery, AHP's and Chief Officer Acute Services

Discuss and agree a direct award to Abbott Laboratories Ltd for NHS Orkney's Laboratory Managed Services subject to review by the Central Legal Office.

11. PERFORMANCE

11.1. Integrated Performance Report (Operational Performance and Finance Chapters)

Presenter: Interim Director of Finance and Director of Nursing, Midwifery, AHPs and Chief Officer Acute

To discuss and seek assurance.

11.2. Chairs Assurance Report Performance Review Meetings

Presenter: Chief Executive

To note the items escalated to the committee.

11.3. Month 6 Financial Results

Presenter: Interim Director of Finance

To receive assurance on progress against the financial plan

11.4. Financial Year End Forecast

Presenter: Interim Director of Finance

To receive assurance.

11.5. Quarter 2 Scottish Government financial Performance review

Presenter: Interim Director of Finance

To note .

11.6. Budget Setting Timeline for 2025/26

Presenter: Interim Director of Finance

To discuss and approve.

11.7. Update of the 2024/25 Improving Together Programme

Presenter: Director of Improvement

For awareness and discussion

11.8. 2025/26 Improving Together Programme - proposed timescale, governance and approach

Presenter: Director of Improvement

To discuss and approve.

11.9. Scottish Government 15-box grid self-assessment Quarter 2 submission - response from NHS Orkney

Presenter: Director of Improvement

To note Scottish Government submission.

11.10. NHS Support and Intervention Framework Financial Escalation Self Assessment - response from NHS Orkney

Presenter: Director of Improvement

To note the submission to Scottish Government.

11.11. De-escalation criteria draft roadmap

Presenter: Director of Improvement

For awareness and discussion.

11.12. Progress report on Planned Care Deep Dive

Presenter: Director of Improvement

To note and receive assurance.

11.13. Planned Care Programme Board - Chair's Assurance Report

Presenter: Director of Improvement

To note the items escalated to the committee.

11.14. Performance Review Meetings - Chair's Assurance Report

Presenter: Chief Executive

To note the items escalated to the committee.

11.15. Improved Recording of Accident and Emergency Activity (new national guidance) - what this means for NHS Orkney

Presenter: Director of Nursing, Midwifery, AHPs and Chief Officer Acute

To note.

11.16. Internal Audit Planning

Presenter: Director of Improvement

To discuss potential areas for internal audit to present to the Audit and Risk Committee Chair.

12. POTENTIAL

12.1. King Street and Old Balfour valuations

Presenter: Director of Improvement

For discussion and approval.

12.2. New Balfour Business Case Review - Gap Analysis and Recommendations

Presenter: Director of Improvement

To receive assurance and approve.

12.3. Digital Service External Review

Presenter: Chief Executive

To receive and discuss the report and recommendations.

12.4. Chair's Assurance Report - Digital and Information Operational Group (DIOG)

Presenter: Head of Improvement

To discuss the items escalated to the Committee

12.5. Chair's Assurance Report - Improving Together Programme Board

Presenter: CEO

To discuss the items escalated to the committee.

13. PLACE

13.1. Island Games Preparedness

Presenter: Director of Nursing, Midwifery, AHPs and Chief Officer Acute

Guest: Interim Head of Strategy

To receive assurance on preparedness for the Island Games

13.2. AZETS – Business Continuity Update

Presenter: Director of Public Health

To receive an update

13.3. Decarbonisation Energy Efficiency Project

Presenter: Head of Estates

To receive an update and seek assurance.

13.4. Chair's Assurance Report - Sustainability Steering Group

Presenter: Head of Facilities and NPD

To note the key items escalated to the Committee

14. Items approved at Board.

15. Agree Items for Chairs Assurance Report to Board

Presenter: Chair

16. AOCB

Presenter: Chair

17. Key Items for Noting

Presenter: Chair

13.1 a - 2024-25 Quarter Two Finance Reviews and 2025-26 to 2027-28 Financial Planning - letter to Chief Executives 09 October 24

17.1. Attendance