



**Staff Governance Committee**  
**Wednesday 13 August 2025**  
**9:30 AM to 12:30 PM**

## **Agenda**

**1. Cover Page**

Presenter: Chair

For awareness

**2. Staff Story - An innovative way of delivering services out of hospital - staff experience and learning**

Guest: Nick Crohn - Radiology Manager

For discussion

**3. Apologies**

Presenter: Chair

For discussion

**4. Declarations of Interest - Verbal**

Presenter: Chair

For discussion

**5. Minute of meeting held on 15 May 2025**

Presenter: Chair

For a decision

**6. Matters Arising - Verbal**

For discussion

**7. Action Log**

Presenter: Chair

For discussion

**8. Chair's Assurance Report Staff Governance Committee - 15 May 2025**

Guest: Chair

For assurance

**9. CHAIR'S ASSURANCE REPORTS**

**9.1. Area Partnership Forum Chair's Assurance Reports May, June and July**

Presenter: CEO, Employee Director

For assurance

**9.2. Occupational Health, Safety and Wellbeing (OHSW) – Chair's Assurance Report x 2**

For assurance

### **9.3. JLNC Chairs Assurance Report**

Presenter: JLNC Chair

For assurance

### **9.4. Operational Workforce Group Chairs Assurance Reports**

Presenter: Director of People and Culture

For assurance

## **10. Corporate Risk Register**

Presenter: Director of People and Culture

To seek assurance, progress and mitigation's on the latest Corporate Risk Register on risks relating to staff governance

## **11. Integrated Performance Report (IPR) - Workforce**

Presenters: Director of People and Culture, Director of Performance, Transformation (Deputy CEO\_

- Integrated Performance Report (IPR) - Workforce
- Proposal for a single Workforce Chapter and improvements to the Integrated Performance Report

For discussion, assurance and a decision

## **12. Update from National Human Resource Directors meeting**

Presenter: Director of People and Culture

For awareness

## **13. PEOPLE**

### **13.1. iMatter Report and improvement plan 2025**

Presenter: Head of People and Culture

For discussion

### **13.2. Delivering Agenda for Change Reform**

Presenter: Director of People and Culture

- Agenda for Change Reform Implementation Plan
- Reduced Working Week Implementation Plan

For discussion and a decision

### **13.3. Workforce Operational Group Verbal Update**

Presenter: Head of People and Culture

For assurance

## **14. PATIENT SAFETY QUALITY AND EXPERIENCE**

### **14.1. Whistle Blowing Quarter 1 2025/26 Report**

Presenter: Head of Patient Safety, Quality and Risk

For assurance

### **14.2. Integrated Education Strategy - Education and training progress update**

Presenter: Director of People and Culture

For assurance

## **15. PERFORMANCE**

### **15.1. Improving Together (efficiency) Programme Workforce Work stream Update**

Presenter: Director of People and Culture

For assurance

### **15.2. Job Planning Progress Report**

Presenter: Medical Director

For discussion and assurance

### **15.3. Health and Care Staffing Act Update**

Presenter: Clinical Lead - Workforce

15.3.1 - Health and Care Staffing Act Quarter 1 2025/26 Update

15.3.2 - Health and Care Staffing Act Improvement Plan

For assurance

### **15.4. Improving our statutory/mandatory training compliance progress update**

Presenter: Director of People and Culture

For assurance

## **16. POTENTIAL**

### **16.1. Health and Safety Update Report**

Presenter: Health and Safety Lead Update

For discussion and assurance

## **17. ANY OTHER COMPETENT BUSINESS**

## **18. ITEMS TO BE INCLUDED IN THE CHAIR'S ASSURANCE REPORT TO BOARD**

Presenter: Chair

For discussion

## **19. ITEMS FOR INFORMATION AND NOTING**

### **19.1. Key documentation for noting**

Presenter: Chair

- 18.1.1 - Once for Scotland Workforce Policies Programme - Phase 2.2 - Letter to Health Boards from Deputy Director Culture Pay and Partnership
- 18.1.2 - Pay And Conditions For NHS Staff Covered By The Agenda for Change Agreement
- 18.1.3 - Workforce Implications of National guidance on lived experience of problematic alcohol and drug use

### **19.2. Schedule of Meetings for 2025/26**

Presenter: Chair

For awareness

### **19.3. Record of Attendance 2025/26**

Presenter: Chair

For awareness